Financial Report with Supplemental Information Prepared in Accordance with GASB 34

June 30, 2008

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INDEPENDENT AUDITOR'S REPORT

## DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

Board of Education
West Iron County Public School District
601 Garfield Avenue
Iron River, Michigan 49935

#### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **West Iron County Public School District**, as of and for the fiscal year ended June 30, 2008, which collectively comprise the School District's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the **West Iron County Public School District**'s management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States, and by the standards prescribed by the State Treasurer. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Board of Education, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinions, except for the material weaknesses described in 2008-01 through 2008-14, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the **West Iron County Public School District** as of June 30, 2008, and the respective changes in financial position, thereof for the fiscal year ended, in conformity with generally accepted accounting principles in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 10, 2008 on our consideration of the **West Iron County Public School District**'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the report in considering the results of our audit.

The administration's discussion and analysis and budgetary comparison information on pages 8 through 16 are not required parts of the basic financial statements but are supplementary information required by the *Governmental Accounting Standards Board* and by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of the inquiries of management, regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinions on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the **West Iron County Public School District**'s basic financial statements. The introductory section, and combining and individual non-major fund financial statements, are presented for purposes of additional analysis and are not required parts of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the **West Iron County Public School District**, Iron River, Michigan. The combining and individual non-major fund financial statements and the Schedule of Expenditures of Federal Awards have been subjected to the auditing procedures applied in the audit of basic financial statements and, in our opinions, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of basic financial statements and, accordingly, we express no opinions on it.

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 10, 2008

ADMINISTRATION'S DISCUSSION AND ANALYSIS

### 601 Garfield Avenue Iron River, Michigan 49935

Richard J. Burby Phone: (906) 265-9218 Superintendent Fax: (906) 265-9736

The West Iron County Public School District is a K-12 school district located in Iron County, Michigan.

The Administration's Discussion and Analysis, a requirement of GASB 34, is intended to be the **West Iron County Public School District**'s discussion and analysis of the financial results for the fiscal year ended June 30, 2008.

Generally accepted accounting principles (GAAP) according to GASB 34 requires the reporting of two types of financial statements: District Wide Financial Statements and Fund Financial Statements.

#### **Fund Financial Statements**

The fund level financial statements are reported on a modified accrual basis. Only those assets that are "measurable" and "currently available" are reported. Liabilities are recognized to the extent that they are normally expected to be paid with current financial resources.

The fund statements are formatted to comply with the legal requirements of the Michigan Department of Education's "Accounting Manual". In the State of Michigan, the District's major instructional and instructional support activities are reported in the General Fund. Additional activities are reported in the relevant funds, including Debt Service, Capital Projects, and the School Service Funds, which are comprised of Food Service and Athletics.

In the fund financial statements, purchased capital assets are reported as expenditures in the year of acquisition. No asset is reported. The issuance of debt is recorded as a financial resource. The current year's payments of principal and interest on long-term debt obligations are recorded as expenditures. Future years' debt obligations are not recorded.

#### **District-wide Financial Statements**

The *District-wide Financial Statements* are full accrual basis statements. They report all of the District's assets and liabilities, both short and long-term, regardless if they are "currently available" or not. For example, assets that are restricted for use in the Debt Service Fund solely for the payment of long-term principal or interest are grouped with unrestricted assets of the General Fund. Capital assets and long-term obligations of the District are reported in the Statement of Net Assets on the *District-wide Financial Statements*.

### 601 Garfield Avenue Iron River, Michigan 49935

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#### The School District as Trustee - Reporting the School District's Fiduciary Responsibilities

The School District is the trustee, or fiduciary, for its student activity and scholarship funds. All of the School District's fiduciary activities are reported in separate statements of fiduciary net assets. We exclude these activities from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### **Summary of Net Assets:**

The following summarizes comparative the net assets at fiscal years ended June 30, 2008 and June 30, 2007:

NET ASSETS SUMMARY	<u>June 30, 2008</u>	<u>June 30, 2007</u>
Assets	Ф 1201200	Φ 1556120
Current Assets	\$ 1201288	\$ 1556129
Capital Assets	14555327	14445625
Less: Accumulated Depreciation	<u>(6692733)</u>	<u>(6294756)</u>
Capital assets, net book value	7862594	8150869
Total Assets	\$ <u>9063882</u>	\$ <u>9706998</u>
Liabilities		
Current Liabilities	1073177	1556052
Long-term Liabilities	3545428	5684268
Total Liabilities	4618605	7240320
Net Assets		
Investment in capital assets, net of related debt	5036615	5032168
Restricted for Inventory	10776	
Restricted for Food Service	0	23102
Restricted for Athletics	0	1321
Restricted for Debt Service	180492	81240
Restricted for Sinking Fund Capital expense	75182	3480
Designated for Special Programs	0	0
Unrestricted	<u>(857788)</u>	(2674633)
Total Net Assets	4445277	2466678
<b>Total Liabilities and Net Assets</b>	\$ <u>9063882</u>	\$ <u>9706998</u>

### 601 Garfield Avenue Iron River, Michigan 49935

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#### **Analysis of Financial Position**

During fiscal year ended June 30, 2008, the District's net assets increased by \$ 1,978,599. A few of the significant factors affecting net assets during the year are discussed below:

#### **A. General Operating Fund Operations**

The District's revenues from General Operating Fund operations exceeded expenditures by \$ 182,329. General Operating Fund revenues decreased by \$ 250,404 from the last fiscal year, while General Operating Fund expenditures decreased by \$404,662 from the prior year.

#### **B.** Debt, Principal Payments

The District made principal payments on long-term debt obligations that reduced the amount of the District's long-term liabilities as follows:

		Balance July 01, 2007	<u> A</u>	<u>Additions</u>	<u>Deletions</u>	Balance June 30, 2008
2007 Refunding Bonds	\$	2975000	\$	0	\$ 235000	\$ 2740000
Durant Resolution Bonds		85979		0	0	85979
Canon Copier Lease		1369		0	1369	0
Bleacher Refurbishing Loan		10497		0	10497	0
Bus Lease		45854		0	45854	0
Long-term Employee Benefits	_	2849327		196947	 2053722	992552
Totals	\$	5968026	\$	196947	\$ 2346442	\$ 3818531

## 601 Garfield Avenue Iron River, Michigan 49935

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#### C. Net Investment in Capital Assets

The District's comparative net investment in capital assets is as follows:

Capital Assets	Balance June 30, 2007 \$ 14445625	\$ Additions 109702	Deletions \$ 0	Balance June 30, <u>2008</u> \$ 14555327
Less: Accumulated Depreciation	(6294756)	(397977)	0	(6692733)
Net Investment in Capital Assets	\$ <u>8150869</u>	\$ (288275)	\$ <u> </u>	\$ <u>7862594</u>

Capital Assets	\$ Balance June 30, 2006 14191506	<b>Additions</b> \$ 254119	Deletions \$ 0	Balance June 30, 2007 \$14445625
Less: Accumulated depreciation	(5887811)	(406945)	0	(6294756)
Net Investment in Capital Assets	\$ 8303695	\$ <u>(152826)</u>	\$ <u> </u>	\$ <u>8150869</u>

## 601 Garfield Avenue Iron River, Michigan 49935

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#### **Results of Operations:**

For the fiscal years ended June 30, 2008 and June 30, 2007, the District-wide comparative results of operations were as follows:

	Ju	ne 30, 2008	Ju	ne 30, 2007
Revenues				
General Revenues				
Property taxes, levied for general operations	\$	2260978	\$	2187002
Property taxes, levied for debt service		471801		446078
Property taxes, levied for Sinking Fund				
Improvements		97454		92766
Other taxes and Fees		46313		7315
State Aid, Unrestricted		5331433		5665047
Schools and roads grant		106172		110208
Interest and Investment Earnings		26443		39141
Other general revenues	_	151652	-	160700
Total General Revenues	\$	8492246	\$	8708257
Operating Grants				
Federal		907254		857237
State of Michigan		888146		899262
Other operating grants	_	26181		32538
Total Operating Grants		1821581		1789037
Charges for Services				
Instruction		40017		35199
Food Service		132640		141001
Athletics		68849		91677
Community Internet		79173		101233
Day Care Program		54374		57032
Other Charges for Services		5242		21294
Total Charges for Services		380295		447436
<b>Total Revenues</b>	\$	10694122	\$	10944730

### 601 Garfield Avenue Iron River, Michigan 49935

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#### **Results of Operations: (Continued)**

	June 30, 2008	June 30, 2007
Expenses:		
Instruction	\$ 4814338	\$ 6603379
Support Services	2542319	3132949
Community Services	517217	134967
Food Services	185051	471568
Athletics	114399	191953
Interest on long-term debt	137980	99432
Other Costs	6242	39
Depreciation (Unallocated)	397977	406945
Intergovernmental payments	0	25848
Total Expenses	\$ 8715523	\$ 11067080
Non-operating Income (Expense)	(0)	(74961)
DECREASE/INCREASE IN NET ASSETS	1978599	(197311)
BEGINNING NET ASSETS	2466678	2663989
Prior Period Adjustment	0	0

#### 1. State of Michigan Unrestricted Aid (Net State Foundation Grant)

The State of Michigan aid, unrestricted, is determined with the following variables:

- a. State of Michigan State Aid Act per student foundation allowance.
- b. Student Enrollment Blended at 80 percent of current year's fall count and 20 percent of prior year's winter count.
- c. The District's non-homestead levy.

#### **Per Student Foundation Allowance**

Annually, the State of Michigan establishes the per student foundation allowance. The **West Iron County School District**'s foundation allowance was \$7,204 per student for the 2007-2008 school year.

### 601 Garfield Avenue Iron River, Michigan 49935

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#### **Student Enrollment:**

The District's enrollment for state aid membership purposes for 2007-2008 was 1133 students. The District's enrollment decreased substantially from the prior year's student count. The following summarizes fall student enrollments in the past five years:

	Student FTE
2007-2008	1088
2006-2007	1069
2005-2006	1119
2004-2005	1184
2003-2004	1189

#### 2. Property Taxes Levied for General Operations (General Fund Non-Homestead)

The District levies 18 mills of property taxes for operations (General Fund) on non-homestead properties. Under Michigan law, the taxable levy is based on the taxable valuation of properties. Annually, the taxable valuation increase in property values is capped at the rate of the prior year's CPI increase, or five percent, whichever is less. At the time of sale, a property's taxable valuation is readjusted to the State Equalized Value, which is, theoretically, 50 percent of the market value.

The District's non-homestead property tax revenue for the 2007-2008 fiscal year was \$ 2,260,978. The non-homestead property tax levy increased considerably from the prior year.

The following summarizes the District's non-homestead property tax levy for the past five years:

			Percent Increase
	Non-l	Homestead Tax Levy	From Prior Year
2007-2008	\$	2260978	3.38
2006-2007		2187002	22.18
2005-2006		1789998	2.18
2004-2005		1751726	5.22
2003-2004		1664873	0.80

Damasud Insusana

Average increase last five years: 6.75%

### 601 Garfield Avenue Iron River, Michigan 49935

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#### 3. Debt Service and Sinking Fund Levy

The District's debt service fund levy, which is used to pay the principal and interest on bond obligations, is based on the taxable valuation of all properties - both homestead and non-homestead. For the fiscal year ended June 30, 2008, the District's debt millage levy was 2.2000 mills, which generated revenue of \$471,801.

In addition, the District levied .4546 mills for sinking fund improvements, which generated revenue of \$97,454.

#### 4. Food Sales to Students and Adults (School Lunch Program)

The District's food sales to students and adults decreased by approximately \$2,124 from the prior school year, or approximately 2%. During the prior 2006-2007 fiscal year, this revenue had increased by \$7,693 from the year before.

#### **General Fund Budgetary Highlights**

Over the course of the year, the School District revises its budget as it attempts to deal with changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the School District's original and final budget amounts compared with amounts actually paid and received is provided in Required Supplemental Information of these financial statements. Changes to the General Fund original budget were as follows:

	Revenues Original <u>Budget</u>	Revenues Final <u>Budget</u>	Revenues Final <u>Actual</u>	Revenues Variance Actual vs Original <u>Budget</u>	Revenues Variance Actual vs Final Budget
<b>General Operating Funds</b>	\$ 9706804	\$ 9428113	\$ 9592126	\$ (114678)	\$ 164013

				<b>Expenditures</b>	Expenditures
				Variance	Variance
	<b>Expenditures</b>	<b>Expenditures</b>	Expenditures	Actual vs	<b>Actual vs</b>
	Original	Final	Final	Original	Final
	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>General Operating</b>					
Funds	\$ 9457876	\$ 9259051	\$ 9409797	\$ (48079)	\$ 150746

### 601 Garfield Avenue Iron River, Michigan 49935

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#### **General Fund Budgetary Highlights (Continued)**

Budgeted revenues were decreased by \$ 278,691, which is approximately a 3 percent decrease from the original budget.

Budgeted expenditures were decreased by \$ 198,825 from the original budgeted amounts, representing a 2 percent decrease.

There were no significant variances between the final budget and actual amounts.

#### Contacting the School District's Financial Management

This financial report is designed to provide the School District's citizens, taxpayers, customers, and creditors with a general overview of the School District's finances and to demonstrate the School District's accountability for the money it receives. If you have questions about this report or need additional information, contact:

**West Iron County Public Schools** 

School Business Office 601 Garfield Avenue Iron River, Michigan 49935 BASIC FINANCIAL STATEMENTS

#### STATEMENT OF NET ASSETS

JUNE 30, 2008

	<b>Governmental Activities</b>
<u>ASSETS</u>	
Current Assets	
Cash and Cash Equivalents (Note 3) Receivables	\$ (73,112)
Taxes	26,989
Accounts Receivable	11,173
Due from Other Governmental Units	1,161,556
Due from External Parties	16,591
Inventories	17,966
Prepaid Expenses	40,125
Total Current Assets	1,201,288
Noncurrent Assets	
Capital Assets (Note 5 )	14,555,327
Less: Accumulated Depreciation (Note 5 )	(6,692,733)
Total Noncurrent Assets	7,862,594
TOTAL ASSETS	\$ 9,063,882
LIABILITIES	
Current Liabilities	
Accounts Payable	35,085
Accrued Salaries and Benefits	744,673
Accrued Sales Tax	164
Deferred Revenue	10,067
Due to External Parties	10,084
Loans Payable, Short-term	-
Lease Payable, Short-term	·- ·
Bonds Payable, Due within one year (Note 8)	273,104
Total Current Liabilities	1,073,177
Noncurrent Liabilities	
Bonds Payable (Note 8 )	2,552,875
Loans Payable, Long-term	-
Lease Payable, Long-term	-
Compensated Absences Payable	585,004
Long-term Employee Benefits Payable	407,549
Total Noncurrent Liabilities	3,545,428
TOTAL LIABILITIES	\$ 4,618,605

The notes to the financial statements are an integral part of this report.

## STATEMENT OF NET ASSETS (CONTINUED)

JUNE 30, 2008

	<b>Governmental Activit</b>		
NET ASSETS			
Invested in Capital Assets, Net of Related Debt	\$	5,036,615	
Restricted for Inventory		10,776	
Restricted for Food Service		-	
Restricted for Debt Services		180,492	
Restricted for Sinking Fund Capital		75,182	
Restricted for Athletics		-	
Unrestricted and Undesignated		(857,788)	
TOTAL NET ASSETS	\$	4,445,277	

#### STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2008

				Program Revenues			vernmental Activities
	Expenses		Charges for Services		Operating Grants	Net(Expense) Revenue and Changes in Net Assets	
Functions/Programs							
Primary Government -							
Government Activities:							
Instruction	\$	4,814,338	\$	40,017	\$ 1,121,796	\$	(3,652,525)
Support Services		2,542,319			133,355		(2,408,964)
Food Services		517,217		132,640	317,562		(67,015)
Athletics		185,051		68,849			(116,202)
Community Services		114,399		138,789			24,390
Interest/Fees on Long-Term Debt		137,980					(137,980)
Other Costs		6,242			-		(6,242)
Depreciation (Unallocated) Intergovernmental Payments		397,977		_	248,868		(397,977) 248,868
Total Governmental Activities	\$	8,715,523	\$	380,295	\$ 1,821,581	\$	(6,513,647)
General Revenues: Taxes:							
Property taxes levied for go	enera	l operations					2,260,978
Property taxes levied for de	ebt se	ervice					471,801
Property taxes levied for si	nking	fund improve	ments	3			97,454
Penalties/interest on taxes							11,075
Other Taxes							35,238
State Aid, Unrestricted							5,331,433
Schools and Roads Grant							106,172
Interest and Investment Earn	nings						26,443
Other							151,652
Total General Revenues							8,492,246
Non-Operating Income (Expense) Bond Premium	ense)						
Cost of Issuance - Refund	ling E	onds					
Total Non-Operating Income	(Ехр	ense)					-
Change in Net Assets							1,978,599
NET ASSETS - BEGINNING OF YEAR							2,466,678
NET ASSETS - END OF YEAR						\$	4,445,277

The notes to the financial statements are an integral part of this report.

#### **BALANCE SHEET – GOVERNMENTAL FUNDS**

JUNE 30, 2008

		General perating Fund	Capital ects Fund	De	bt Service Fund
ASSETS Cash and Investments (Note 3 )	\$	(338,871)	\$ 43,974	\$	121,349
Receivables:	·	, ,	,	·	•
Taxes		21,778	946		4,265
Accounts Receivable		1,881	-		-
Due from Other Funds		154,644	30,262		58,978
Due from Other Governmental Units		1,153,536	-		-
Inventories		10,776	-		-
Prepaid Expenditures		40,125	 		-
TOTAL ASSETS	\$	1,043,869	\$ 75,182	\$	184,592
LIABILITIES AND FUND BALANCES LIABILITIES					
Accounts Payable		33,953	-		-
Accrued Salaries and Benefits		736,032	-		-
Accrued Sales Tax  Due to Other Funds		-	-		4 4 0 0
Deferred Revenue (Note 7 )		124,124 4,219	-		4,100
Deferred Neverlae (Note 1		4,219	 		
TOTAL LIABILITIES	\$	898,328	\$ -	\$	4,100
FUND BALANCES					
Reserved for Inventory		10,776	-		-
Reserved for Sinking Fund Capital Outlay		-	75,182		-
Reserved for Debt Service		-	-		180,492
Reserved for Food Services		-	-		-
Reserved for Athletics		-	-		-
Designated for Special Programs		- 124.765	-		-
Unreserved and Undesignated		134,765	 		
TOTAL FUND BALANCES	\$	145,541	\$ 75,182	\$	180,492
TOTAL LIABILITIES AND FUND BALANCES	\$	1,043,869	\$ 75,182	\$	184,592

#### **BALANCE SHEET – GOVERNMENTAL FUNDS**

JUNE 30, 2008

Gov	Other onmajor vernmental Funds		Total Governmenta Funds			
\$	100,436		\$	(73,112)		
	9,292 510 8,020 6,680			26,989 11,173 244,394 1,161,556 17,456 40,125		
\$	124,938		\$	1,428,581		
\$	1,132 8,641 164 109,153 5,848		\$	35,085 744,673 164 237,377 10,067 <b>1,027,366</b>		
	- - - -			10,776 75,182 180,492 - - - 134,765		
\$	-		\$	401,215		
\$	124,938	ı	\$	1,428,581		

The notes to the financial statements are an integral part of this report.

#### **GOVERNMENTAL FUNDS**

#### RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO NET ASSETS

JUNE 30, 2008

Total Fund Balances - Governmental Funds	\$ 401,215
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds.	
The cost of capital assets is: Accumulated depreciation is:	14,555,327 (6,692,733)
Long term liabilities are not due and payable in the current period and are not reported in the funds:  Bonds/Notes/Leases Payable Compensated Absences/Other Benefits	(2,825,979) (992,553)
Other long term assets not available to pay current period expenditures therefore deferred in the funds	-
Accrued interest is not included as a liability in governmental funds	-

**Total Net Assets - Governmental Activities** 

The notes to the financial statements are an integral part of this report.

\$ 4,445,277

## GOVERNMENTAL FUNDS - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

#### YEAR ENDED JUNE 30, 2008

REVENUE		<u>General</u>			Capital <u>rojects</u>	<u>Del</u>	ot Service
Local Revenue	\$	2,645,260		\$	99,718	\$	481,979
State Revenue	•	6,030,105		Ť	-	•	-
Federal Revenue		667,893			_		-
Intergovernmental Payments		·					
Federal Sources		41,240			-		_
State Sources		181,447			_		_
Other Sources		26,181			_		-
Miscellaneous		<u> </u>	_				
TOTAL REVENUE	\$	9,592,126		\$	99,718	\$	481,979
<u>EXPENDITURES</u>							
Current:							
Instruction		6,183,537			-		-
Support Services		3,029,897					
Community Services		114,399			-		-
Food Services		-					
Athletics		_			-		_
Debt Service							
Principal		-					292,720
Interest and Fees		-					137,980
Other costs		-			279		5,963
Capital Outlay		81,964			27,737		
Intergovernmental Payments		<u> </u>	-				
TOTAL EXPENDITURES	\$	9,409,797		\$	28,016	\$	436,663
Excess (Deficiency) of Revenues							
Over Expenditures		182,329			71,702		45,316
Other Financing Sources (Uses)							
Payments to other governmental units		_			_		_
Operating transfers in		_			-		53,936
Operating transfers out		(211,482)	-				, 
Total Other Financing Sources (Uses)		(211,482)			-		53,936
Net Change in Fund Balances		(29,153)			71,702		99,252
FUND BALANCES - BEGINNING OF YEAR		174,694	-		3,480		81,240
FUND BALANCES - END OF YEAR	\$	145,541	=	\$	75,182	\$	180,492

## GOVERNMENTAL FUNDS - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

VFAB	$F\lambda$	ID	FD	IIII	VF	30	2008
	12/1	117			V 1 '	. , , , , , ,	2000

YEAR ENDED JUNE 30, 2008									
Othe	r Nonmajoi	r	Total						
	Governmental			Governmental					
	<u>Funds</u>			<u>Funds</u>					
_			_						
\$	202,737		\$	3,429,694					
	48,075			6,078,180					
	269,487			937,380					
	200, 101			001,000					
	_			41,240					
	_			181,447					
	_			26,181					
				20,101					
\$	520,299		\$	10,694,122					
	-			6,183,537					
	-			3,029,897					
	-			114,399					
	517,217		517,217						
	185,051			185,051					
	_			292,720					
	_			137,980					
	-			6,242					
	-			109,701					
	_								
\$	702,268		\$	10,576,744					
	(181,969)			117,378					
	-			_					
	163,404			217,340					
	(5,858)			(217,340)					
	157,546			-					
	(24,423)			117,378					
	24,423			283,837					
\$	-		\$	401,215					

The notes to the financial statements are an integral part of this report.

#### **GOVERNMENTAL FUNDS**

# RECONCILATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2008

Net Change in Fund Balances - Total Governmental Funds	\$ 117,378
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.  Depreciation Expense Capital Outlay	(397,977) 109,701
Loan proceeds are considered to be other financing sources in the fund statements, but not in the statement of activities	
Bond premiums on new bond issuances are reported as other financing sources as part of bond proceeds, but must be adjusted in the statement of activities	
Repayment of bond/loan principal is an expenditure in the governmental funds, but not in the statement of activities (where it reduces long term debt)	292,720
(Increases) Decreases in compensated absences are reported as expenditures when financial resources are used in the governmental funds in accordance with GASB Interpretation No. 6	(196,947)
(Increases) Decreases in long-term employee benefits are reported as expenditures when financial resources are used in the governmental funds.	2,053,724
Change in Net Assets of Governmental Activities	\$ 1,978,599

#### FIDUCIARY FUND

#### STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2008

|--|

Cash and Investments Due From Other Funds	\$ 1,610,471 37,858
TOTAL ASSETS	\$ 1,648,329
LIABILITIES	
Due to Other Funds Due to Student Groups	44,876 149,826
TOTAL LIABILITIES	\$ 194,702

#### **NET ASSETS**

Reserved for Scholarships	 1,453,627
TOTAL NET ASSETS	\$ 1,453,627

The notes to the financial statements are an integral part of this report.

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

YEAR ENDED JUNE 30, 2008

#### PRIVATE-PURPOSE TRUST FUND

SCHOLARSHIP FUND	
ADDITIONS Gifts and Contributions Payments From Non-Governmental Funds Interest and Dividends Investment Gains (Losses)	\$ 46,863 - 39,991 (54,715)
TOTAL ADDITIONS	\$ 32,139
<u>DEDUCTIONS</u>	
Scholarships Awarded Mini Grants Awarded Capital Outlay Other	 60,230 50,659 -
TOTAL DEDUCTIONS	\$ 110,889
CHANGE IN NET ASSETS	(78,750)
NET ASSETS - BEGINNING OF YEAR	 1,532,377
NET ASSETS - END OF YEAR	\$ 1,453,627

The notes to the financial statements are an integral part of this report.

NOTES TO THE FINANCIAL STATEMENTS

#### NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the **West Iron County Public School District** conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the School District:

#### **Reporting Entity**

The School District is governed by an elected seven-member Board of Education. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the School District's reporting entity, and which organizations are legally separate, component units of the School District. Based on the application of the criteria, the District does not contain any component units.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **District-wide and Fund Financial Statements**

The district-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, when applicable, which rely to a significant extent on fees and charges for support. All of the District's district-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function.

The District generally uses restricted assets first for expenses incurred for which both restricted assets and unrestricted assets are available. The District may defer the use of restricted assets based on a review of the specific transaction.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## District-wide and Fund Financial Statements (Continued)

Program revenue includes (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Major individual governmental funds are reported in separate columns in the fund financial statements.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## District-wide and Fund Financial Statements (Continued)

The criteria applied for designation as a major fund as follows:

- 1) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 10% of the corresponding total for a fund type.
- 2) Total assets, liabilities, revenues, or expenditures/expenses (excluding extraordinary items) of an individual fund are at least 5% of the corresponding total for the total of all governmental and enterprise funds combined.
- Assets, or other element taken one at a time would have to pass both the 10% test and the 5% test for the fund to be required to be reported as a major fund.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### **District-wide Statements**

The district-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter-fund activity has been eliminated from the district-wide financial statements.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

#### **Fund-based Statements**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is measurable and available. Revenue is considered to be available if it is collected within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and severance pay, are recorded only when payment is due.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

#### **Fund-based Statements (Continued)**

Property taxes, unrestricted State aid, intergovernmental grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

The fiduciary fund statement is also reported using the economic resources measurement focus and the accrual basis of accounting.

The School District reports the following governmental funds:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

### **Fund-based Statements (Continued) General Fund**

The General Fund is the School District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

#### Iron County Community School Fund

This fund is used to account for all financial resources collected for the Community School program. State Aid is allocated between the General Fund and Community School Fund based upon pupil membership counts.

For reporting purposes, the General Fund and the Community School Fund are combined to form the School District's General Operating Fund. This is reported as a major fund.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

### Fund-based Statements (Continued)

### Capital Project Fund

These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or other capital assets, including equipment.

The capital project fund ("Sinking Fund") is considered to be a major fund for district-wide reporting purposes.

#### Debt Retirement Fund

These funds are used to account for the accumulated resources for, and the payment of, general long-term principal, interest, and related costs.

The Debt Retirement Fund is a major fund.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

### Fund-based Statements (Continued) Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

The School Service Funds are Special Revenue Funds that segregate, for administrative purposes, the transactions of a particular activity from regular revenue and expenditure accounts. The School District maintains full control of these funds. The School Service Funds maintained by the School District are the Food Services Fund, and Athletic Activity Fund, both of which are considered to be non-major funds.

#### Fiduciary Funds

These funds are used to account for assets held by the School District in a trustee capacity or as an agent.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

# Fund-based Statements (Continued) Fiduciary Funds (Continued)

Fiduciary Fund net assets and results of operations are not included in the district-wide statements. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District presently maintains a Student Activities Fund and a Scholarship Fund. The Student Activity fund is an Agency Fund and the Scholarship Fund is a private-purpose trust fund.

#### **Deposits and Investments**

Cash and cash equivalents include cash on hand, demand deposits and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Receivables and Payables**

In general, outstanding balances between funds are reported as "due to/from other funds". Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds".

### **Property Taxes**

Property taxes are levied on July 01 and payable by September 15 each year. They become delinquent on March 01 of the following year. Property taxes are recognized when they become available. The County of Iron purchases all delinquent real property taxes during the second quarter of each year, resulting in total collection of real property taxes each year.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Property Taxes (Continued)**

Delinquent personal property taxes are recorded as receivable if considered to be collectible within 60 days after year-end. For the year ended June 30, the School District levied 18.0000 operating mills (non-homestead only), and 2.2 mills for debt retirement.

In addition, on June 10, 2002, the voters of the **West Iron County Public School District** approved a levy for 15 years to establish a sinking fund for the purchase of real estate for sites for, and the construction or repair of, school buildings and all other purposes authorized by law. For the year ended June 30, the School District levied .4546 mills on its taxable valuation of \$214,844,363.

#### **State Revenue**

The State of Michigan uses a foundation grant approach which provides for a specific annual amount of revenue per student based on a state-wide formula.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **State Revenue (Continued)**

The foundation is funded from state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school districts based on information supplied by the districts.

The State portion of the foundation is provided primarily by a State education property tax millage of 6.00 mills (on both homestead and non-homestead property) and an allocated portion of the State sales and other taxes.

The local portion of the foundation is funded primarily by non-homestead property taxes levied at a rate of up to 18 mills.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **State Revenue (Continued)**

The State revenue is recognized during the foundation period (currently the fiscal year) and is funded through payments from October 2007 through August 2008. The School District also receives revenue from the State to administer certain categorical education programs.

State rules require that revenue earmarked for these programs be expended for its specific purpose. Categorical funds received which are not expended by the close of the fiscal year are recorded as deferred revenue.

State, general, and categorical aids are recognized as revenue in the entitlement year. Federal aids for reimbursable programs are recognized as revenues in the year related program expenditures are incurred. Aids received prior to meeting revenue recognition criteria are recorded as deferred revenues.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Inventories and Prepaid Items**

Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. United States Department of Agriculture commodities inventory received by the Food Service Fund is recorded as both revenue and expense in the year received. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both district-wide and fund financial statements.

#### **Capital Assets**

Capital assets, which include land, buildings, equipment, and vehicles are reported in the applicable governmental column in the district-wide financial statements.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Capital Assets (Continued)**

Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of 1 year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add to the value or materially extend asset life are not capitalized. The School District does not have infrastructure type assets.

Buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and additions
Buses and other vehicles
Furniture and other
equipment
20-50 years
5-10 years
5-20 years

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Contingent Liabilities**

#### Unemployment

Payroll and related withholding and expenses which have been earned by School District employees but not paid as of June 30 are recorded as a liability on the School District's balance sheet.

The School District is a reimbursing employer to the Michigan Employment Security Commission and as such is responsible to pay the Commission for those benefits paid and charged to its accounts. As of June 30, 2008 appropriate liabilities have been recorded for all claims paid by the Commission. However, no provision has been made for future payments that might result from claims in process or un-filed.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Compensated Absences Sick Leave

The various employment contracts and agreements covering the School District's personnel allow for the accumulation of sick leave as defined.

The master agreement between the **West Iron County Public School District**'s Board of Education and the West Iron County Education Association provides that teachers receive 14 days of paid sick leave per year to a maximum of 300 days accumulated.

At retirement, teachers shall receive payment of accumulated sick leave at the rate of \$ 65 per day to a maximum of 205 days.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Compensated Absences (Continued) Sick Leave (Continued)

To be eligible for payment at retirement, a teacher must have been an employee of the District for at least 10 consecutive years and must be eligible for retirement as stipulated by the Michigan Public School Employee's Retirement Act, which requires at least 15 years of service.

The current agreement between the **West Iron Public School District**'s Board of Education and the West Iron County Educational Support Personnel Association-MEA contains the following provisions:

All employees are credited with 1 sick leave day per month in which at least 25% of the month was worked. Sick days can accumulate up to a maximum of 180 days.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Compensated Absences (Continued) Sick Leave (Continued)

At termination, accumulated sick leave is paid at 100% of total accumulated days at the rate of \$60 for full-time support staff and \$65 per day for full-time instructional staff, prorated for part-time employees at the time of retirement.

To be eligible for such payment, the employee must have been an employee of the District for at least 10 consecutive years prior to retirement, and must be eligible for retirement as stipulated by the Michigan Public Employee's Retirement Act. This act requires a minimum of 15 years of service.

At June 30, 2008, the accumulated sick leave liability for all employees, including the related costs of FICA and retirement is estimated at \$657,343.92. Short-term benefits likely to be paid within the next 12 month period would result in a current liability of \$72,340.36. It is estimated that the long term liability (calculated at the applicable percentage and rate at retirement) is approximately \$585,003.56.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Non-Monetary Transactions**

Federal financial assistance received by school districts may include claims for reimbursement on reimbursable meals and milk served, cash in lieu of commodities, USDA donated commodities (both bonus and entitlement), discounts and rebates for the value of USDA donated commodity ingredients contained in processed foods (end products) provided by the state and federal processing program, respectively, and other payments for administrative costs, etc.

The Single Audit Act of 1984, as amended, and OMB Circular A-133 defines federal financial assistance to include both monetary and non-monetary forms of assistance provided by or passed down from a federal agency, such as grants, contracts, loans, loan guarantees, property, etc.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Non-Monetary Transactions (Continued)**

On this basis, the District recognizes the USDA value of donated commodities (bonus and non-bonus) received and expended in the amount of \$ 24,842 for entitlement commodities, and bonus commodities of \$ 0.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### **Long-Term Obligations**

In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statements of Net Assets.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Long-Term Obligations (Continued)**

Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond costs, during the current period.

Premiums received on debt issuances are reported as other financing sources, while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### **Fund Equity**

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### **Budgetary Information**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law for the general and special revenue funds. All annual appropriations lapse at fiscal year end.

The budget document presents information by fund and function. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the function level.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budgetary Information (Continued)**

State law requires the District to have its budget in place by July 01. Expenditures in excess of amounts budgeted is a violation of Michigan Law. State law permits districts to amend its budgets during the year. Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year- end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the goods or services have not been received as of year-end; the commitments will be re-appropriated and honored during the subsequent year.

# Excess of Expenditures Over Appropriation in Budgetary Funds Budget Violations

P.A. 621 of 1978, SECTION 18 (1), as amended, provides a local unit shall not incur expenditures in excess of the amounts appropriated. The **West Iron County Public School District**'s actual expenditures and budgeted expenditures for the funds budgeted have been shown on an activity basis. The approved budgets of the **West Iron County Public School District** were adopted at the activity level.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Excess of Expenditures Over Appropriation in Budgetary Funds (Continued)
Budget Violations (Continued)

The budget is prepared on the modified accrual basis of accounting, which is the same basis as the financial statements.

The total actual 2007-2008 expenditures exceeded the amended budget allocations by \$729,312, as follows:

	Actual	Budget	Difference
General Fund			
Stambaugh Elementary	\$ 1581858	\$ 1337775	\$ 244083
Class Size Reduction	108457	87087	21370
High School	1231024	1205302	25722
Reading First	158236	147241	10995
Title I	298309	229685	68624
Vocational Ed	444717	440000	4717
Board of Education	112329	103271	9058
Fiscal Services	228632	74932	153700
ATV Grant	4999	412	4587
Fund Modifications	211482	120000	91482

(Continued on page 57)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Excess of Expenditures Over Appropriation in Budgetary Funds (Continued)
Budget Violations (Continued)

	Actual	Budget	Difference
Community Schools			
Pre-Kindergarten	\$ 116958	\$ 116097	\$ 861
Development Kindergarten	78389	77348	1041
High School Completion	97	-0-	97
Adult Enrichment	13339	13272	67
School Administration	151576	109053	42523
Recreation	27581	25655	1926
Food Service			
Non-professional Salaries	162515	149416	13099
FICA/Retirement	43284	33478	9806
Other Benefits	10670	2300	8370
	10613	8570	2043
Purchased Services	10010		

(Continued on page 58)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Excess of Expenditures Over Appropriation in Budgetary Funds (Continued)
Budget Violations (Continued)

### (Continued from previous page)

	 Actual	<u>F</u>	Budget	Diff	erence
Athletic Fund  Non-professional Salaries Other Benefits Purchased Services	\$ 23273 136 45683	\$	21526 99 34025	\$	1747 37 11658
Total	\$ <u>5299481</u>	\$	4570169	\$_	729312

### **Fund Deficits**

At June 30, 2008, the School District had no fund deficit in any fund.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### **NOTE 3 - DEPOSITS AND INVESTMENTS**

State statutes and the School District's investment policy authorize the School District to make deposits in the accounts of the federally insured banks, credit unions, and savings and loan associations that have an office in Michigan; the School District is allowed to invest in U.S. Treasury or Agency obligations, U.S. government repurchase agreements, bankers' acceptances, commercial paper rated prime at the time of purchase that matures not more than 270 days after the date of purchase, mutual funds, and investment pools that are composed of authorized investment vehicles.

The School District's deposits are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the local unit's cash deposits classifies cash according to three levels of risk.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

These three levels of risk are as follows:

#### Category 1

Deposits which are insured or collateralized with securities held by the School District or its agent in the School District's name.

### Category 2

Deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the School District's name.

### **Category 3**

Deposits which are not collateralized or insured.

Based on these three levels of risk, the School District's cash deposits are classified as follows:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

	Category 1	Category 2	Category 3_	<u>Totals</u>
Cash and Deposits	\$ 167244	\$ -0-	\$ 83053	\$ 250297

	Governmental <u>Activities</u>		Fiduciary <u>Funds</u>		Total Primary <u>Government</u>	
Cash and cash equivalents Investments	\$	39367 -0-	\$	210930 1287062	\$	250297 1287062
Total	\$	<u>39367</u>	\$	<u>1497992</u>	\$	<u>1537359</u>

The breakdown between deposits and investments for the School District is as follows:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

Total	\$ <u>1537359</u>
Petty cash/Cash on hand	274
Vehicles	1287062
Investment in securities, mutual funds, and similar	
of deposit)	\$ 250023
Deposits (checking and savings accounts, certificates	

The deposits of the School District were reflected in the accounts of financial institutions at \$ 250,023, of which \$167,244 is covered by federal depository insurance.

#### **INVESTMENTS**

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Custodial risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities in the possession of an outside party.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

Investments are categorized into these categories of credit risk:

**Category 1** - Insured or registered, or securities held by the School District or its agent in the School District's name;

**Category 2** - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the School District's name; and

**Category 3** - Uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the School District's name.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

At June 30, 2008, the School District's investment balances were categorized as follows:

	Category 1	Category 2	Category 3	Carrying <u>Amount</u>	Market <u>Value</u>
Investments	\$ 1287062	\$ -0-	\$ -0-	\$ 1287062	\$ 1287062

### **NOTE 4 - RECEIVABLES**

Receivables as of year-end for the School District's individual major funds and the non-major and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE 4 – RECEIVABLES (CONTINUED)**

	General <u>Fund</u>	Non-major and <u>Other Funds</u>	<u>Total</u>
Receivables:			<del></del>
Taxes	\$ 21778	\$ 5211	\$ 26989
Intergovernmental	1153536	8020	1161556
Other	<u> 1881</u>	9292	11173
<b>Total Receivables</b>	\$ <u>1177195</u>	\$ <u>22523</u>	<b>\$ 1199718</b>

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE 4 – RECEIVABLES (CONTINUED)**

Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred revenue are as follows:

	<u>Unav</u>	<u>ailable</u>	U	nearned
Grant and categorical aid payment not considered	\$	-0-	\$	-0-
Payments received prior to meeting all eligibility requirements		-0-		10067
Total	\$	-0-	\$	10067

### **NOTE 5 – CAPITAL ASSETS**

Capital asset activity of the School District's governmental activities was as follows:

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

NOTE 5 – CAPITAL ASSETS (CONTINUED)

		Balance July 01, <u>2007</u>	Additions	Disposa <u>Adjusti</u>			Balance June 30, 2008
Assets not being depreciated:  Land	\$	245000	\$ -0-	\$	-0-	\$	245000
Land	φ	243000	φ -0-	Ф	-0-	Ф	243000
Capital assets being depreciated:							
Land Improvements		247179	7953		-0-		255132
Building and building							
Improvements		10568530	22094		-0-		10590624
Buses and other vehicles		1007121	-0-		-0-		1007121
Furniture and equipment		2377795	<u>79655</u>		-0-	_	2457450
Subtotal	\$	14200625	\$ 109702	\$	-0-	\$	14310327
Accumulated Depreciation:							
Land Improvements		(125415)	(12118)		-0-		(137533)
Building and building							
Improvements	\$	(3719603)	\$ (210554)	\$	-0-	\$	(3930157)

(Continued on page 68)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 5 – CAPITAL ASSETS (CONTINUED)

(Continued from previous page)

	Balance July 01, <u>2007</u>	<u>A</u>	<u>dditions</u>	Disposa <u>Adjust</u>		Balance June 30, 2008
Accumulated Depreciation: (Continued)						
Buses and other vehicles	\$ (757446)	\$	(47640)	\$	-0-	\$ (805086)
Furniture and equipment	(1692292)		(127665)		-0-	(1819957)
Subtotal	\$ (6294756)	\$	(397977)	<b>\$</b> _	-0-	\$ (6692733)
Net capital assets being depreciated	7905869		(288275)	_	-0-	7617594
Net capital assets	\$ <u>8150869</u>	\$	(288275)	\$ <u>_</u>	-0-	\$ <u>7862594</u>

Depreciation expense was not charged to activities as the District considers its assets to impact multiple activities and allocation is not practical.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 6 – INTER-FUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of inter-fund balances is as follows:

### **Do To/From Other Funds:**

The amounts of inter-fund receivables and payables as of June 30, 2008 were as follows:

	Inter-fund Receivable	Inter-fund Payable
Fund		
General fund	\$ 125744	\$ 124124
Food Service	-0-	52242
Student Activities	37858	510
Debt Retirement	58978	4100
Community Schools	28900	-0-
Capital Projects	30262	-0-
Athletics	510	56911
Scholarship Fund		44365
Totals	\$ <u>282252</u>	\$ 282252

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 6 – INTER-FUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

**Do To/From Other Funds: (Continued)** 

	Inter-fund Receivable	Inter-fund Payable	
Summary by Fund Type			
Major Funds	\$ 243884	\$ 128224	
Non-major Funds	510	109153	
Fiduciary Funds	<u>37858</u>	44875	
Totals	\$282252	\$282252	

These receivables/payables are the result of revenues being posted to incorrect funds. Incorrect posting of property tax collections affects the General, Capital Projects, and Debt Retirement funds. In addition, the General Fund loaned funds to the Food Service and the Athletic Activities funds to meet the cash flow needs of these funds.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 6 – INTER-FUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

### **Operating Transfers**

Inter-fund transfers are the result of legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

During the fiscal year ended June 30, 2008, the District authorized the following transfers:

		<u>Tra</u>	nsfers In	<u>Tra</u>	nnsfers Out
General Fund		\$	-0-	\$	211482
Athletic Fund			119491		5858
Debt Retiremen	t		53936		-0-
Food Service			43913		-0-
	Totals	\$ 	217340	\$	<u>217340</u>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 6 – INTER-FUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

### **Operating Transfers (Continued)**

	<b>Transfers In</b>		<b>Transfers Out</b>	
ımmary by Fund Type Major Funds	\$	53936	\$	211482
Non-major Funds	Ψ	163404	Ψ	5858
Totals	<b>\$</b> _	217340	\$	217340

The General Fund transfers monies to the Athletic Fund and the Food Service Fund to avoid deficit spending. The General Fund and the Athletic Fund transfers monies as needed to the Debt Retirement Fund to provide for the payment of long-term debt.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### NOTE 6 – INTER-FUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

### **Other Financing Sources (Uses)**

The transfers of cash between various District funds are budgeted but reported separately from revenues and expenditures as operating transfers in or (out), unless they represent temporary advances that are to be repaid, in which case, they are carried as assets and liabilities of the advancing or borrowing funds.

#### **NOTE 7 - DEFERRED REVENUE**

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE 7 – DEFERRED REVENUE (CONTINUED)**

At June 30, 2008, the deferred revenue was as follows:

	<u>Unava</u>	<u>ailable</u>	<u>U</u> 1	<u>nearned</u>
General Fund – Restricted federal revenue	\$	-0-	\$	4219
Food Service – Student Lunch Cards		-0-		5848
Total	\$	-0-	<b>\$</b>	10067

#### **NOTE 8 – LONG-TERM DEBT**

The School District issues bonds, notes, and other contractual commitments to provide for the acquisition and construction of major capital facilities and the acquisition of certain equipment. General Obligation Bonds are direct obligations and pledge the full faith and credit of the School District. Other long-term obligations include compensated absences, claims and judgments, termination -benefits, and certain risk obligations.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

# NOTE 8 – LONG-TERM DEBT (CONTINUED)

Long-term obligation activity can be summarized as follows:

		alance 01, 2007		Additions		<u>Deletions</u>	<u>Jı</u>	Balance me 30, 2008
2007 Refunding Bonds	\$	2975000	\$	-0-	\$	235000	\$	2740000
Durant Resolution Package Bonds		85979		-0-		-0-		85979
Long-Term Employee Benefits		2849327		196947		2053722		992552
Canon Copier Lease		1369		-0-		1369		-0-
Bleacher Refurbishing		10497		-0-		10497		-0-
Bus/Municipal Lease	_	45854	-	-0-	_	45854		-0-
Totals	<b>\$</b> =	<u>5968026</u>	\$	<u>196947</u>	\$ <u>_</u>	2346442	\$	3818531

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE 8 – LONG-TERM DEBT (CONTINUED)**

### 2007 Refunding Bonds

On March 09, 2007, the West Iron County Public Schools issued 2007 Refunding Bonds in the amount of \$2,975,000. The bonds were issued to refund the 1997 Refunding Bonds, dated November 01, 1997 in the original amount of \$4,695,000. The 2007 bonds carry a maximum bond interest rate of 4.00%. Annual principal payments are due on May 01, with semi-annual interest due on May 01 and November 01 of each year.

The bond issue is qualified and eligible for participation in Michigan's School Loan Revolving Fund under Section 16, Article IX of the 1963 Constitution of the State of Michigan, and Act No. 92, Public Acts of 2005.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

# NOTE 8 – LONG-TERM DEBT (CONTINUED)

## **2007 Refunding Bonds (Continued)**

Following is a schedule of the principal and interest requirements:

Payment	Principal	Interest	Interest	Total	Tax Year
Date	Due	Rate	Due	Payment	Total
11/01/08	\$		\$ 54,800.00	\$ 54,800.00	\$ 54,800.00
05/01/09	265,000.00	4.000%	54,800.00	319,800.00	
11/01/09			49,500.00	49,500.00	369,300.00
05/01/10	280,000.00	4.000%	49,500.00	329,500.00	
11/01/10			43,900.00	43,900.00	373,400.00
05/01/11	290,000.00	4.000%	43,900.00	333,900.00	
11/01/11			38,100.00	38,100.00	372,000.00
05/01/12	300,000.00	4.000%	38,100.00	338,100.00	
11/01/12			32,100.00	32,100.00	370,200.00
05/01/13	310,000.00	4.000%	32,100.00	342,100.00	
11/01/13			25,900.00	25,900.00	368,000.00
05/01/14	325,000.00	4.000%	25,900.00	350,900.00	
11/01/14			19,400.00	19,400.00	370,300.00
05/01/15	325,000.00	4.000%	19,400.00	344,400.00	
11/01/15			12,900.00	12,900.00	357,300.00
05/01/16	325,000.00	4.000%	12,900.00	337,900.00	
11/01/16			6,400.00	6,400.00	344,300.00
05/01/17	320,000.00	4.000%	6,400.00	326,400.00	
11/01/17			0.00	0.00	326,400.00
	\$ 2,740,000.00		\$ 566,000.00	\$ 3,306,000.00	\$ 3,306,000.00

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 8 – LONG-TERM DEBT (CONTINUED)

#### **Durant Settlement**

The Durant class-action lawsuit resulted in a judgment of \$212 million against the State of Michigan. The State mandated specific special education programs, but failed to compensate local districts for the increased costs of the mandated programs.

The local school districts that did not participate in the classaction lawsuit were offered a settlement in lieu of future litigation.

The Districts with settlement amounts greater than or equal to \$75,000 were to receive one-half of the settlement amount over a period of ten years beginning November 15, 1998.

Restrictions on the use of these funds are stated in 11f(6):school buses, electronic instructional material and software, school security, textbooks, technology, infrastructure or infrastructure improvement, training for technology, or to reduce or eliminate voter-approved debt that was issued prior to 11/19/97.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 8 – LONG-TERM DEBT (CONTINUED)

#### **Durant Settlement (Continued)**

The District opted to participate in a bonding program, whereby the District would receive bond proceeds equal to the other half of the settlement amount (\$145,612).

The bonds were issued through the Michigan Municipal Bond Authority as School Loan Revenue Bonds, Series 1998. The proceeds of the bonds were to be used for capital expenditures and to pay costs of bond issuance, and were not to be used for maintenance costs.

The Durant bonds are considered to be a legal obligation of the District. The annual State of Michigan appropriation is the only revenue source for making the annual debt service payment on the bonds. If the legislature fails to appropriate the funds, the District is under no obligation for payment.

#### **School Improvement Bond Series 1998**

Repayment of the Principal Amount shall be made according to the following <u>revised</u> schedule until the full Principal Amount is repaid.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE 8 – LONG-TERM DEBT (CONTINUED)

## School Improvement Bond, Series 1998 (Continued)

In the event that the Authority elects to adjust the interest rates payable on this bond, the Authority may prepare and substitute a new payment schedule reflecting such adjustment, a copy of which shall be sent to the School District and to the Authority's Depository.

The revised schedule is as follows:

Payment Dates	Amount of Principal		Total Principal Installment and
Due on May 15	Installment	Interest	Interest Payable
2009	\$ 8103.78	\$ 2121.81	\$ 10225.59
2010	50348.26	18354.22	68702.48
2011	8893.58	1331.75	10225.33
2012	9316.51	908.30	10224.81
2013	9316.40	908.29	10224.69
Total	\$ <u>85978.53</u>	\$ <u>23624.37</u>	\$ <u>109602.90</u>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

### **NOTE 8 – LONG-TERM DEBT (CONTINUED)**

#### **School Improvement Bond, Series 1998 (Continued)**

Total Settlement Amount of \$291,224.00 Bonded Settlement Amount of \$145,612.00

Annual Interest Rate is 4.761353% Average Life of bonds is 6.783 years

### **Canon Copier Lease**

On October, 15, 2004, the **West Iron County Public School District** entered into a lease agreement with Canon Financial Services, Inc., to purchase a Canon copier. There are 36 monthly payments of \$ 273.92, beginning in November 2004. The final payment was made during the 2007-08 fiscal year.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 8 – LONG-TERM DEBT (CONTINUED)

#### **Bleacher Refurbishing Loan**

On September 14, 2004, the **West Iron County Public School District** received a loan from the Miners State Bank, in the amount of \$ 23,455.28, with an interest rate of 3.07 percent, for the bleacher refurbishing project. There were 5 annual payments of \$ 5,138.64, scheduled to begin September 15, 2005. The School District made the final payment of \$10,497 during the 2007-2008 fiscal year.

#### Miners State Bank – Bus Purchase Lease #324582

On July 29, 2005, the **West Iron County Public School District** entered into a **Municipal Lease and Option Agreement** with the Miners State Bank for the purchase of 2 new school buses in the principal amount of \$121,810. The lease carries an interest rate of 4.35%, with monthly payments of \$3,615.31 commencing on August 29, 2005. The final payment was made during the 2007-2008 fiscal year.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### **NOTE 8 – LONG-TERM DEBT (CONTINUED)**

### **Long-Term Employee Benefits**

Long-Term Sick Leave Payable	\$ 585004
Long-Term Retirement Incentive	
Payable	 407548
Total Long-Term Employee	
Benefits Payable	\$ 992552

#### **NOTE 9 - RISK MANAGEMENT**

The School District is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The School District maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the School District. Settled claims relating to the commercial insurance did not exceed the amount of insurance coverage in any of the past three fiscal years.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 10 – EMPLOYEE RETIREMENT SYSTEM-DEFINED BENEFIT PLAN

The School District contributes to the Michigan Public School Employees' Retirement System (MPSERS), a cost-sharing multiple-employer defined benefit pension administered by the Michigan Department of Management and Budget, Office of Retirement Systems.

MPSERS provides retirement, survivor, and disability benefits to public school employees. Eligibility and benefit provisions are governed under Public Act 136 of 1945, recodified and currently operating under the provisions of Public Act 300 of 1980, as amended. MPSERS issues a publicly available financial report that includes financial statements and required supplementary information. The annual report may be obtained by calling (517) 322-5103 or writing:

Department of Management and Budget Office of Retirement Systems P.O. Box 30673 Lansing, Michigan 48909-8103

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 10 – EMPLOYEE RETIREMENT SYSTEM-DEFINED BENEFIT PLAN (CONTINUED)

The School District is required by state statute to contribute 17.74% of covered payroll from July 01, 2007 through September 30, 2007 decreasing to 16.72% from October 01, 2007 through June 30, 2008. Contributions to MPSERS are determined on an actuarial basis using the entry age normal actuarial cost method. Contribution requirements of plan members including the School District are established and may be amended only by state statute.

The School District's contributions to MPSERS for the years ending June 30, 2008, 2007, and 2006, were \$972,161, \$948,748, and \$885,872, respectively.

Mandatory member contributions were phased out between 1974 and 1977, with the plan remaining noncontributory until January 1, 1987, when the Member Investment Plan (MIP) was enacted. MIP members enrolled prior to January 1, 1990, contribute at a permanently fixed rate of 3.9% of gross wages.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 10 – EMPLOYEE RETIREMENT SYSTEM-DEFINED BENEFIT PLAN (CONTINUED)

The MIP contribution rate was 4.0% from January 1, 1987, the effective date of the MIP, until January 1, 1990, when it was reduced to 3.9%. Members first hired January 1, 1990 or later and returning members who did not work between January 1, 1987 through December 31, 1989, contribute at the following graduated permanently fixed contribution rate: 3% of the first \$ 5,000; 3.6% of \$ 5,001 through \$15,000; 4.3% of all wages over \$ 15,000. Basic Plan members make no contributions. Contributions collected and remitted by the School District on behalf of MIP members for the years ending June 30, 2008, 2007, and 2006 were \$169,303, \$146,512 and \$148,218, respectively, equal to the required contributions for the year.

#### **NOTE 11 – POST EMPLOYMENT BENEFITS**

In addition to the pension benefits, MPSERS provides comprehensive group medical, hearing, dental and vision coverage for retirees and beneficiaries.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### NOTE 11 – EMPLOYEE RETIREMENT SYSTEM-DEFINED BENEFIT PLAN (CONTINUED)

A significant portion of the premium is paid by MPSERS with the balance deducted from the monthly pension of the retiree. The portion provided by MPSERS is factored into the pension contribution rate.

#### **NOTE 12 – RELATED PARTY TRANSACTIONS**

Related parties exist when there is a relationship that offers the potential for transactions at less than arm's length, favorable treatment, or the ability to influence the outcome of events differently from that which might result in the absence of that relationship.

Financial statements must include disclosure of material related party transactions, other than compensation arrangements, expense allowances and similar items in the ordinary course of business.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

# NOTE 12 – RELATED PARTY TRANSACTIONS (CONTINUED)

However, disclosure of transactions that are eliminated in the preparation of combined financial statements is not required in those statements.

On this basis, there were no related party transactions reported in the financial statements.

### **NOTE 13 – SUBSEQUENT EVENTS**

Subsequent events have a material effect on the financial statements which requires adjustment or disclosure. They relate to events that provide additional evidence with respect to conditions that existed at the date of the balance sheet and events that provide evidence with respect to conditions that did not exist at the date of the balance sheet but arose subsequent to that date.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

#### **NOTE 13 – SUBSEQUENT EVENTS**

At fiscal year ended June 30, 2008, there were no subsequent events that would have a significant effect on the District's operations.

### **NOTE 14 - COMMITMENTS AND CONTINGENCIES**

The District participates in numerous state and federal grant programs which are governed by various rules and regulations of the grantor agencies.

Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of money received may be required and the collectibility of any related receivable at June 30, 2008 may by impaired.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2008

## NOTE 14 - COMMITMENTS AND CONTINGENCIES (CONTINUED)

In the opinion of the District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying combined financial statements for such contingencies.

REQUIRED SUPPLEMENTAL INFORMATION

# REQUIRED SUPPLEMENTAL INFORMATION

## BUDGETARY COMPARISON SCHEDULE – ALL GENERAL OPERATING FUNDS

YEAR ENDED JUNE 30, 2008

		ORIGINAL BUDGET	FINAL MENDED BUDGET		ACTUAL
<u>REVENUE</u>					
Local Sources	\$	2,421,611	\$ 2,525,979	\$	2,598,260
State Sources		6,372,615	5,976,410		6,030,105
Federal Sources		655,909	694,859		667,893
Interdistrict and Other Sources	_	256,669	 230,865		295,868
TOTAL REVENUE	\$	9,706,804	\$ 9,428,113	\$	9,592,126
EXPENDITURES - CURRENT					
Instruction :					
Basic Programs		3,933,609	3,947,256		4,155,122
Added Needs		2,125,107	2,033,555		2,015,390
Adult and Continuing Education		37,822	37,272		16,283
Supporting Services :					
Pupil		124,717	140,807		128,005
Instructional Staff		204,267	246,648		215,040
General Administration		292,030	284,860		285,024
School Administration		635,750	616,520		619,874
Business Services		224,124	74,932		228,632
Operation and Maintenance		1,041,822	1,055,400		1,048,958
Transportation		595,521	624,939		519,966
Other Supporting Services		73,196	72,046		63,104
Community Services		169,911	124,816		114,399
Intergovernmental Payments					
Other		-	 -		
TOTAL EXPENDITURES	\$	9,457,876	\$ 9,259,051	\$	9,409,797
OTHER FINANCING SOURCES (USES)					
Operating Transfers In		-	14,000		-
Operating Transfers (Out)		(145,848)	(120,000)		(211,482)
NET CHANGE IN FUND BALANCE		103,080	63,062		(29,153)
FUND BALANCE - BEGINNING OF YEAR		174,694	 174,694	_	174,694
FUND BALANCE - END OF YEAR	\$	277,774	\$ 237,756	\$	145,541

OTHER SUPPLEMENTAL INFORMATION

# OTHER SUPPLEMENTAL INFORMATION

## COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS

JUNE 30, 2008

	Special Rev		
	Food Service	Athletics	Total
<u>ASSETS</u>			
Cash and Investments (Note 3) Accounts Receivable Due from Other Funds Inventories	\$ 44,035 17,312 6,680	\$ 56,401 - 510 -	\$ 100,436 17,312 510 6,680
TOTAL ASSETS	\$ 68,027	\$ 56,911	\$ 124,938
LIABILITIES AND FUND BALANCES LIABILITIES Accounts Payable	1,132	_	1,132
Accrued Employee Benefits Accrued Sales Tax Deferred Revenue Due to Other Funds	8,641 164 5,848 52,242	- - - 56,911	8,641 164 5,848 109,153
TOTAL LIABILITIES	\$ 68,027	\$ 56,911	\$ 124,938
FUND BALANCES Reserved for Food Services Reserved for Athletics	-		<u>-</u>
TOTAL FUND BALANCES	-	-	-
TOTAL LIABILITIES AND FUND BALANCES	\$ 68,027	\$ 56,911	\$ 124,938

### OTHER SUPPLEMENTAL INFORMATION

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2008

	Special Revenue Funds				
	Food Service Athletics		 Total		
<u>REVENUE</u>					
Local Revenue	\$	132,640	\$	70,097	\$ 202,737
State Revenue		48,075		-	48,075
Federal Revenue		269,487		<u>-</u>	 269,487
TOTAL REVENUE	\$	450,202	\$	70,097	\$ 520,299
EXPENDITURES  Company					
Current: Salaries		160 515		04 254	246 960
FICA/Retirement		162,515		84,354	246,869
Insurance		43,284 53,922		19,899 488	63,183 54,410
Other Benefits		10,670		136	10,806
Purchased Services		10,613		45,683	56,296
Supplies and Materials		235,324		27,757	263,081
Capital Outlay		-			-
Other		889		6,734	 7,623
TOTAL EXPENDITURES	\$	517,217	\$	185,051	\$ 702,268
Excess (Deficiency) of Revenues					
Over Expenditures		(67,015)		(114,954)	(181,969)
Other Financing Sources (Uses)					
Operating transfers in		43,913		119,491	163,404
Operating transfers out		-		(5,858)	 (5,858)
Total Other Financing Sources (Uses)		43,913		113,633	157,546
Net Change in Fund Balances		(23,102)		(1,321)	(24,423)
FUND BALANCES - BEGINNING OF YEAR		23,102		1,321	24,423
FUND BALANCES - END OF YEAR	\$	<u>-</u> _	\$	<u>-</u>	\$ 

# ALL GENERAL OPERATING FUNDS – COMBINING BALANCE SHEET

JUNE 30, 2008

ASSETS	GENERAL FUND		S	MMUNITY CHOOL FUND	TOTAL
Cash and Deposits	\$	(433,687)	\$	94,816	\$ (338,871)
Taxes Receivable		21,778		•	21,778
Accounts Receivable :					
Federal		23,066		-	23,066
State		1,108,205		22,265	1,130,470
Other		1,725		156	1,881
Due From Other Funds		125,744		28,900	154,644
Inventory		10,136		640	10,776
Prepaid Expenses		40,125		-	40,125
TOTAL ASSETS	\$	897,092	\$	146,777	\$ 1,043,869
LIABILITIES AND FUND EQUITY LIABILITIES Accrued Benefits Accounts Payable Salaries Payable Deferred Revenue Due To Other Funds  TOTAL LIABILITIES		476,613 33,953 249,852 4,219 124,124 888,761	_	9,567 9,567	476,613 33,953 259,419 4,219 124,124 898,328
FUND EQUITY Fund Balance, Unreserved		8,331		137,210	145,541
TOTAL FUND EQUITY		8,331		137,210	145,541
TOTAL LIABILITIES AND FUND EQUITY	\$	897,092	\$	146,777	\$ 1,043,869

# ALL GENERAL OPERATING FUNDS - COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

JUNE 30, 2008

	GENERAL	COMMUNITY SCHOOL	
REVENUES	FUND	FUND	TOTAL
Local Sources			
Current Tax Levy	\$ 2,260,978	\$ -	\$ 2,260,978
Other Local Revenue	264,099	120,183	384,282
State Sources			
State Aid, Unrestricted	5,075,123	256,310	5,331,433
Restricted Grants	568,134	122,400	690,534
Other State Revenue	-	8,138	8,138
Federal Sources			
Restricted - Received through State	544,283	-	544,283
Other Federal Revenue	117,634	5,976	123,610
Intergovernmental	229,074	19,794	248,868
TOTAL REVENUE	9,059,325	532,801	9,592,126
OTHER FINANCING SOURCES			
Operating Transfer In	<del></del>	<del>-</del> _	
TOTAL REVENUES AND OTHER			
FINANCING SOURCES	9,059,325	532,801	9,592,126
EXPENDITURES			
Educational			
Instructional	5,975,068	211,727	6,186,795
Supporting Services	2,893,923	214,680	3,108,603
Community Services	86,818	27,581	114,399
TOTAL EXPENDITURES	8,955,809	453,988	9,409,797
OTHER FINANCING USES			
Fund Modifications	211,482	-	211,482
Payments to Other Governmental Units			
TOTAL OTHER FINANCING USES	211,482	-	211,482
TOTAL EXPENDITURES AND OTHER			
FINANCING USES	9,167,291	453,988	9,621,279
Excess of Revenues and Other Financing Sources Over			
(Under) Expenditures and Other Financing Uses	(107,966)	78,813	(29,153)
FUND BALANCE, JULY 1	116,297	58,397	174,694
FUND BALANCE, JUNE 30	\$ 8,331	\$ 137,210	\$ 145,541

# ALL SPECIAL REVENUE FUNDS – COMBINING BALANCE SHEET

JUNE 30, 2008

ASSETS	FOOD SERVICE FUND	ATHLETIC FUND	TOTAL
NOOLIG	10112	1 0112	TOTAL
Cash	\$ 44,035	\$ 56,401	\$ 100,436
Accounts Receivable :	,	. ,	. ,
Federal	4,499	-	4,499
State	3,521	-	3,521
Other	9,292	-	9,292
Inventory	6,680	-	6,680
Due from Other Funds	-	510	510
TOTAL ASSETS	\$ 68,027	\$ 56,911	\$ 124,938
LIABILITIES AND FUND EQUITY LIABILITIES			
Accounts Payable	1,132	-	1132
Accrued Employee Benefits	8,641	-	8641
Accrued Sales Tax	164	-	164
Due to Other Funds	52,242	56,911	109153
Deferred Revenue	5,848		5848
TOTAL LIABILITIES	68,027	56,911	124938
FUND EQUITY			
Fund Balance, Reserved			
TOTAL FUND EQUITY			
TOTAL LIABILITIES AND FUND EQUITY	\$ 68,027	\$ 56,911	\$ 124,938

# ALL SPECIAL REVENUE FUNDS – COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

## FISCAL YEAR ENDED JUNE 30, 2008

	FOOD SERVICE FUND	ATHLETIC FUND	TOTAL
<u>REVENUES</u>			
Local Sources			
Student Lunches / Breakfast	\$ 117,246	\$ -	\$ 117,246
Adult Lunches	4,987	· -	4,987
Milk and Ala Carte Sales	2,758	-	2,758
General Admissions and Other	7,649	70,097	77,746
Total Local Sources	132,640	70,097	202,737
State Sources			
School Breakfast Program	32,101	-	32,101
School Lunch Program	15,974		15,974
Total State Sources	48,075	-	48,075
Federal Sources			
Restricted - Received through State	244,645	-	244,645
USDA Entitlement Commodities	24,842	-	24,842
USDA Bonus Commodities			
Total Federal Sources	269,487		269,487
TOTAL REVENUES	450,202	70,097	520,299
EXPENDITURES			
Professional Salaries	-	61,081	61,081
Nonprofessional Salaries	162,515	23,273	185,788
FICA/Retirement	43,284	19,899	63,183
Insurance	53,922	488	54,410
Other Benefits	10,670	136	10,806
Purchased Services	10,613	45,683	56,296
Supplies and Materials	235,324	27,757	263,081
Capital Outlay	-	-	
Other	889_	6,734	7,623
TOTAL EXPENDITURES	\$ 517,217	\$ 185,051	702,268
Excess of Revenues Over (Under) Expenditures	(67,015)	(114,954)	(181,969)

# ALL SPECIAL REVENUE FUNDS – COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

	FOOD SERVICE FUND	ATHLETIC FUND	TOTAL
Other Financing Sources (Uses) Operating Transfers In Operating Transfers (Out)	\$ 43,913 -	\$ 119,491 (5,858)	\$ 163,404 (5,858)
Total Other Financing Sources (Uses)	43,913	113,633	157,546
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(23,102)	(1,321)	(24,423)
FUND BALANCE, JULY 1	23,102	1,321	24,423
FUND BALANCE, JUNE 30	\$ -	<u> </u>	\$ -

# GENERAL FUND - COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash and Deposits	\$ (433,687)	\$ (20,208)
Accounts Receivable :		
Federal	23,066	36,754
State	1,108,205	1,018,234
Other	1,725	26,268
Taxes Receivable	21,778	155,420
Due From Other Funds	125,744	12,774
Inventory	10,136	13,707
Prepaid Expenses	40,125	144,365
TOTAL ASSETS	\$ 897,092	\$ 1,387,314
LIABILITIES AND FUND EQUITY		
<u>LIABILITIES</u>		
Accrued Benefits	476,613	607,844
Accounts Payable	33,953	12,683
Salaries Payable	249,852	619,805
Due To Other Funds	124,124	19,893
Deferred Revenue	4,219	10,792
TOTAL LIABILITIES	\$ 888,761	\$ 1,271,017
FUND EQUITY		
Fund Balance, Unreserved & Undesignated	8,331	116,297
TOTAL FUND EQUITY	8,331	116,297
TOTAL LIABILITIES AND FUND EQUITY	\$ 897,092	\$ 1,387,314

# GENERAL FUND - SUPPLEMENTAL SCHEDULE OF REVENUES – ACTUAL COMPARED TO BUDGET

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL '	JNE 30, 2008	FISCAL	
	ACTUAL	BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEAR ENDED 6/30/07
<u>REVENUES</u>			<u>(                                    </u>	
LOCAL SOURCES				
Current Tax Levy	\$ 2,260,978	\$ 2,278,576	\$ (17,598)	\$ 2,187,002
Other Taxes	31,857	-	31,857	-
Penalties and Interest on Dlq Taxes		6,000	2,644	
Interest Income	17,388	10,000	7,388	22,910
Other Local Revenue	76,567	46,000	30,567	106,800
Internet	79,173	100,000	(20,827)	101,233
Driver Education Fees	20,180	19,500	680	20,266
Miscellaneous Sales	30,290	15,000	15,290	49,149
TOTAL REVENUES FROM				
LOCAL SOURCES	2,525,077	2,475,076	50,001	2,487,360
STATE SOURCES				
Foundation Allowance	5,075,123	5,305,435	(230,312)	5,376,889
At Risk	236,522	355,278	(118,756)	275,667
Special Education	282,245	44,714	237,531	243,674
Middle School Math Initiative	-	-	-	12,194
Vocational Education	-	6,609	(6,609)	6,609
Isolated Districts	34,806	-	34,806	-
Restricted State Aid - Durant	14,561	14,561		14,561
TOTAL REVENUES FROM				
STATE SOURCES	5,643,257	5,726,597	(83,340)	5,929,594
FEDERAL SOURCES				
Title I	298,309	278,885	19,424	255,005
Title I Carryover	-	-	-	12,753
Title II Part A	87,087	87,087	-	87,661
Title II Part A Carryover	-	-	-	2,231
Title II Part D	2,506	2,506	-	2,722
Title V Part A	3,951	3,951	-	4,173
Title V Carryover	-	-	-	5,513
Schools and Roads Grant	106,172	125,000	(18,828)	110,208
Reading First	152,430	152,430	-	150,525
FIA - Strong Families/Safe Children		-	-	2,426
USAF Funds	11,462	20,000	(8,538)	19,826
ATV Grant				3,020
TOTAL REVENUES FROM FEDERAL SOURCES	661,917	669,859	(7,942)	656,063
. EDERAL GOORGEO	001,017	303,003	(1,072)	
TOTAL REVENUES	\$ 8,830,251	\$ 8,871,532	\$ (41,281)	\$ 9,073,017

# GENERAL FUND -SUPPLEMENTAL SCHEDULE OF REVENUES – ACTUAL COMPARED TO BUDGET (CONTINUED)

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL '	YEAR ENDED JU	INE 30, 2008	FISCAL
	ACTUAL	BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEAR ENDED 6/30/2007
OTHER FINANCING SOURCES			1	
Operating Transfer In	\$ -	\$ 14,000	\$ (14,000)	\$ 119,542
Payments From Other				
Governmental Units :				
Federal Sources	41,240	37,000	4,240	39,083
State Sources	181,447	140,000	41,447	176,586
Other Sources	6,387	1,365	5,022	7,462
Total Payments From Other				
Governmental Units	229,074	178,365	\$ 50,709	223,131
TOTAL OTHER FINANCING SOURCES	229,074	192,365	36,709	342,673
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 9,059,325	\$ 9,063,897	\$ (4,572)	\$ 9,415,690

# GENERAL FUND -SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET

### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YE	FISCAL		
INCTRUCTION	ACTUAL	BUDGET	VARIANCE Favorable	YEAR ENDED
INSTRUCTION  PASIC PROCESAMS	ACTUAL	BUDGET	(Unfavorable)	6/30/2007
BASIC PROGRAMS				
Elementary				
Stambaugh Elementary	\$ 997.652	ф	r.	ф 004.40 <del>7</del>
Professional Salaries	+,	\$ -	\$ -	\$ 924,437
Insurance	230,530			266,163
FICA / Retirement	230,361	-	-	237,169
Other Benefits	69,138			138,382
Purchased Services	11,910	-	-	15,157
Supplies and Materials	41,914			38,610
Other	353			647
Total Stambaugh Elementary	1,581,858	1,337,775	(244,083)	1,620,565
Class Size Reduction				
Professional Salaries	76,420	-	-	60,480
Insurance	13,387			14,127
FICA / Retirement	18,650	-	-	15,285
Other Benefits	-			-
Purchased Services				
Total Class Size Reduction	108,457	87,087	(21,370)	89,892
Total Elementary	1,690,315	1,424,862	(265,453)	1,710,457
Middle School				
Professional Salaries	640,930	-	-	639,358
Insurance	155,162			188,671
FICA / Retirement	151,259	-	-	162,172
Other Benefits	47,360			14,389
Purchased Services	13,829	-	-	9,324
Supplies and Materials	29,492			50,391
Capital Outlay	-			-
Other	404			1,470
Total Middle School	\$ 1,038,436	\$ 1,123,647	\$ 85,211	\$ 1,065,775

# GENERAL FUND -SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET(CONTINUED)

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

( // the comparative 1	FISCAL YI	FISCAL		
	IIOCAL II	LAN LINDLD 301	VARIANCE	YEAR
			Favorable	ENDED
INSTRUCTION (continued)	ACTUAL	BUDGET	(Unfavorable)	6/30/2007
BASIC PROGRAMS	ACTUAL	BODGET	(Olliavorable)	0/30/2007
High School				
Professional Salaries	\$ 742,341	\$ -	\$ -	\$ 802,126
Insurance	178,321	Ψ	Ψ	216,152
FICA / Retirement	175,266	_	_	202,688
Other Benefits		_	_	
	47,156 77,208			60,197
Purchased Services	77,298	-	-	67,331
Supplies and Materials	7,622			12,868
Capital Outlay	- 0.000		-	- 4 4 0 4
Other	3,020	4 005 000	(05.700)	4,161
Total High School	1,231,024	1,205,302	(25,722)	1,365,523
TOTAL BASIC PROGRAMS	\$ 3,959,775	\$ 3,753,811	\$ (205,964)	\$ 4,141,755
ADDED NEEDS				
Special Education				
Professional Salaries	\$ 521,058	\$ -	\$ -	\$ 504,991
Nonprofessional Salaries	49,499	Ψ	Ψ	59,311
Insurance	169,791	_	_	204,644
FICA / Retirement	134,141			141,081
Other Benefits	45,997			15,722
Purchased Services	5,515			7,772
Supplies and Materials	5,119	_	_	4,104
Other	756			696
Total Special Education	931,876	940,152	8,276	938,321
Total Special Education	931,070	940,132	0,270	930,321
Reading First				
Professional Salaries	70,356	-	-	65,179
Insurance	16,068			15,646
FICA/Retirement	17,143	-	-	16,753
Other Benefits	-			100
Purchased Services	6,775	-	-	12,441
Supplies and Materials	37,239			31,078
Capital Outlay	-			-
Other	10,655	-	-	9,499
Total Reading First	158,236	147,241	(10,995)	150,696
Compensatory Education				
Title I				
Professional Salaries	135,290	-	-	109,494
Nonprofessional Salaries	38,407			39,707
Insurance	68,429	-	-	60,730
FICA / Retirement	41,321			37,724
Other Benefits	608	-	-	400
Purchased Services	14,005			14,765
Supplies and Materials	249			3,983
Other	-	-	-	955
<b>Total Compensatory Education</b>	\$ 298,309	\$ 229,685	\$ (68,624)	\$ 267,758
The notes to the finance	oial statements are	an integral part	of this report	

# GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YEAR ENDED JUNE 30, 2008						FISCAL	
NOTELIOTION ( , t' , l)			_		F	ARIANCE avorable		YEAR ENDED
INSTRUCTION (continued)	AC	TUAL		UDGET	<u>(Un</u>	favorable)		6/30/2007
ADDED NEEDS								
Driver Education								
Professional Salaries	\$	11,880	\$	-	\$	_	\$	12,664
Insurance	•	598	Ť		•		,	626
FICA/Retirement		2,902						3,180
Purchased Services		_,						1,391
Supplies and Materials		2,519		_		-		1,357
Capital Outlay		-						8,092
Other								1,598
Total Driver Education		17,899		22,138		4,239		28,908
Vocational Education								
Professional Salaries	;	221,940		-		-		212,424
Nonprofessional Salaries		18,659						17,953
Insurance		71,142		-		-		74,543
FICA / Retirement		58,112						57,849
Other Benefits		156						50
Purchased Services		22,709		-		-		19,108
Supplies and Materials		46,154						42,692
Capital Outlay		3,258						18,528
Other		2,587	_					2,511
Total Vocational Education	\$ 4	444,717	\$	440,000	\$	(4,717)	\$	445,658
At Risk								
Professional Salaries	\$	84,389	\$	_	\$	_	\$	116,631
Nonprofessional Salaries	Ψ	18,687	Ψ	_	Ψ		Ψ	49,912
Insurance		35,444		_		_		61,318
FICA / Retirement		24,943						41,147
Other Benefits		24,343		_		_		-1,1-7
Purchased Services								6,180
Supplies and Materials		_		_		_		479
Other		793				-		170
Total At Risk		164,256		254,339		90,083		275,667
TOTAL ADDED NEEDS	2,	015,293		2,033,555		18,262		2,107,008
TOTAL INSTRUCTION	\$ 5,9	975,068	\$ :	5,787,366	\$	(187,702)	\$	6,248,763

# GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

		FISCAL YI	EAR I	ENDED JU	NE 30	, 2008	FISCAL	
		ACTUAL BUDGET		VARIANCE Favorable (Unfavorable)		ı	YEAR ENDED /30/2007	
SUPPORTING SERVICES PUPIL SERVICES								
Guidance								
Professional Salaries	\$	31,599	\$	_	\$	_	\$	28,081
Insurance	•	6,961	•		*		*	7,045
FICA / Retirement		8,365		-		_		5,949
Other Benefits		-						8,500
Purchased Services		175		_		_		828
Supplies and Materials		531						2,002
Other		147		-				60
Total Guidance		47,778		52,871		5,093		52,465
Health Services								
Professional Salaries		70		_		_		325
FICA/Retirement		5						83
Purchased Services		2,955						4,286
Supplies and Materials		58		_		_		739
Other		1,097						2,159
Total Health Services	\$	4,185	\$	6,766	\$	2,581	\$	7,592
PUPIL SERVICES Other Pupil Services								
Professional Salaries	\$	24,389	\$	_	\$	_	\$	18,262
Nonprofessional Salaries	•	18,972	Ψ.		Ψ		Ψ	21,288
Insurance		19,325		_		_		15,000
FICA / Retirement		10,464						9,901
Other Benefits		28						-
Purchased Services		1,000		-		_		1,000
Supplies and Materials		280						2,954
Other		1,584		-		-		1,686
Total Other Pupil Services		76,042		81,170		5,128		70,091
TOTAL PUPIL SERVICES	\$	128,005	\$	140,807	\$	12,802	\$	130,148

# GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

## FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

(www.comparative1	FISCAL YEAR ENDED JUNE 30, 2008						F	FISCAL
SUPPORTING SERVICES (continued)		ACTUAL		BUDGET		ARIANCE avorable favorable)	YEAR ENDED 6/30/2007	
INSTRUCTIONAL STAFF								
Library								
Professional Salaries	\$	_	\$	_	\$	_	\$	53,720
Nonprofessional Salaries	Ψ	26,974	Ψ		Ψ		Ψ	00,120
Insurance		11,935						14,091
FICA / Retirement		7,431		_		_		13,524
Other Benefits		21,861						
Purchased Services		,00 .						1,412
Supplies and Materials		2,609		_		_		6,266
Capital Outlay		_,000						
Other		_		_		_		_
Total Library	\$	70,810	\$	96,209	\$	25,399	\$	89,013
Technology								
Professional Salaries		37,606		-		-		44,672
Nonprofessional Salaries		3,717						3,456
Insurance		15,546		-		-		14,551
FICA / Retirement		10,185						11,921
Other Benefits		32						100
Purchased Services				-		-		22,902
Supplies and Materials		19,936						7,827
Capital Outlay		52,338						39,625
Other		742		-		-		-
Total Technology	\$	140,102	\$	144,414	\$	4,312	\$	145,054
School Improvement								
Nonprofessional Salaries			\$	_	\$	_	\$	9,716
FICA / Retirement			Ψ		Ψ		Ψ	2,592
Other Benefits								100
Purchased Services				_		_		-
Total School Improvement		-				-		12,408
Professional Development								
Professional Salaries		_				_		2,000
FICA/Retirement		-		-		-		2,000 508
Purchased Services		4,128		_				3,600
Other		4,120				-		620
Total Professional Development		4,128		6,025		1,897		6,728
TOTAL INSTRUCTIONAL STAFF	\$	215,040	\$	246,648	\$	31,608	\$	253,203
The notes to the financia	•		•	240,040			φ	255,203

## GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YEAR ENED JUNE 30, 2008							FISCAL	
						RIANCE	YEAR		
						avorable		ENDED	
SUPPORTING SERVICES (continued)	-	ACTUAL	Е	BUDGET	(Uni	favorable)	6	/30/2007	
					<u> </u>	<u> </u>			
GENERAL ADMINISTRATION									
Board of Education									
Nonprofessional Salaries	\$	3,985	\$	-	\$	-	\$	4,095	
Insurance	•	27,629	•		•		•	12,350	
Purchased Services		79,791						87,088	
Supplies and Materials		741						1,373	
Other		183		_		_		6,975	
Other		100						0,575	
Total Board of Education		112,329		103,271		(9,058)		111,881	
Executive Administration									
Professional Salaries		85,000		_		_		82,911	
Nonprofessional Salaries		29,949						29,803	
Insurance		27,389						28,683	
FICA / Retirement		27,480		_		_		28,916	
Other Benefits		84						10,125	
Supplies and Materials		-						10,125	
Capital Outlay		_						_	
Other		2,793						2,159	
Other	-	2,193				<u>-</u>		2,109	
Total Executive Administration		172,695		181,589		8,894		182,597	
TOTAL GENERAL ADMINISTRATION	\$	285,024	\$	284,860	\$	(164)	\$	294,478	
CCUON ADMINISTRATION									
SCHOOL ADMINISTRATION Office of the Principal									
Professional Salaries	\$	217,566	\$		\$		\$	214,285	
Nonprofessional Salaries	Φ	98,600	φ	-	φ	-	Φ	94,919	
Insurance		63,077						74,906	
FICA / Retirement		•						74,906	
Other Benefits		59,552 4,281		-		-		5,825	
Purchased Services		5,778						18,242	
Supplies and Materials		15816		-		-		9,386	
Capital Outlay		1,500						2,011	
Other		2,128				-		4,787	
Total Office of the Principal		468,298		507,467		39,169		502,108	
TOTAL SCHOOL ADMINISTRATION	\$	468,298	\$	507,467	\$	39,169	\$	502,108	

## GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCALYEAR ENDED JUNE 30, 2008							FISCAL		
						ARIANCE		YEAR		
						avorable	ENDED			
	_	ACTUAL	R	UDGET		favorable)		6/30/2007		
SUPPORTING SERVICES (continued)		TOTOTIL		<del>ODOL!</del>	<u>, (U.</u>	ilavorabio)		<i>5,00,200,</i>		
BUSINESS SERVICES  BUSINESS SERVICES										
Fiscal Services										
	Φ	70 000	Φ		Φ		Φ	CE 000		
Nonprofessional Salaries	\$	76,292	\$	-	\$	-	\$	65,092		
Insurance		29,490						18,424		
FICA/Retirement		18,782						16,213		
Other Benefits		944		-		-		1,600		
Purchased Services		15,079						6,171		
Supplies and Materials		26,718						12,788		
Capital Outlay		10,995						4,557		
Other		50,332						22,772		
Total Fiscal Services		228,632		74,932		(153,700)		147,617		
TOTAL BUOINESS SERVICES	_		_	74.000	_	(450 700)	_	447.047		
TOTAL BUSINESS SERVICES	\$	228,632	\$	74,932	\$	(153,700)	\$	147,617		
<b>OPERATIONS AND MAINTENANCE</b>										
Nonprofessional Salaries		385,992		-		-		387,097		
Insurance		178,305						222,174		
FICA / Retirement		90,626		-		-		96,198		
Other Benefits		18,612						18,333		
Purchased Services		310,543						316,062		
Supplies and Materials		45,309		_		_		31,827		
Capital Outlay		13,873								
Other		5,698		_				3,486		
Other		5,090				<del>-</del>		3,400		
TOTAL OPERATIONS AND MAINTENANCE	\$	1,048,958	\$ 1	,055,400	\$	6,442	\$	1,075,177		
PUPIL TRANSPORTATION										
Nonprofessional Salaries	\$	245,761	\$	-	\$	-	\$	257,098		
Insurance		110,745			•			125,592		
FICA / Retirement		56,835						63,093		
Other Benefits		11,358		_		_		11,783		
Purchased Services		14,070						15,951		
Supplies and Materials		79,991						72,961		
Capital Outlay		73,331						70,248		
Other		1 206								
Other		1,206						1,454		
TOTAL PUPIL TRANSPORTATION		519,966		624,939		104,973		618,180		
TOTAL SUPPORTING SERVICES	œ ·	2 002 022	• •	025.052	¢	44 420	¢	2 020 044		
TOTAL SUFFURTING SERVICES	Ψ.	2,893,923	Φ 4	2,935,053	<u>\$</u>	41,130	\$	3,020,911		

## GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YEAR ENDED JUNE 30, 2008										
SUPPORTING SERVICES (continued)	ACTUAL			BUDGET		RIANCE avorable favorable)	YEAR ENDED 6/30/2007				
COMMUNITY SERVICES											
ATV Grant											
Professional Salaries	\$	-	\$	-	\$	-	\$	-			
Nonprofessional Salaries		4,000									
FICA/Retirement Purchased Services		999		-		-					
Supplies and Materials											
Capital Outlay		_						_			
Other											
Total ATV Grant		4,999		412		(4,587)		-			
Internet Services											
Professional Salaries		300		-		-		1,200			
FICA/Retirement		146						305			
Purchased Services		81,373						108,716			
Supplies and Materials		-						663			
Capital Outlay								4,129			
Total Internet Services	\$	81,819	\$	98,749	\$	16,930	\$	115,013			
FIA Strong Families-Safe Children											
Nonprofessional Salaries	\$	-	\$	-	\$	-	\$	1,922			
FICA/Retirement				-		-		459			
Other Benefits								16			
Purchased Services								29			
Total Bob Loo Building		-				-		2,426			
Civic Activities											
Nonprofessional Salaries		-						90			
FICA/Retirement								23			
<b>Total Civic Activities</b>								113			
TOTAL COMMUNITY SERVICES		86,818		99,161		12,343		117,552			
TOTAL EXPENDITURES	\$ 8	3,955,809	\$ 8	3,821,580	\$	(134,229)	\$	9,387,226			

## GENERAL FUND - SUPPLEMENTAL SCHEDULE OF EXPENDITURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YE	NE 30, 2008	FISCAL		
	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	YEAR ENDED 6/30/2007	
OTHER FINANCING USES Fund Modifications					
Transfer to Food Service Transfer to Athletic Fund Transfer to Debt Retirement Fund	\$ 43,913 119,491 48,078	\$ - 120,000 -	\$ (43,913) 509 (48,078)	\$ 120,000 46,397	
Total Fund Modifications	211,482	120,000	(91,482)	166,397	
Payments to Other Governmental Units DIISD - Special Education Chargeback			-	25,848	
Payments to Non-Governmental Funds					
TOTAL OTHER FINANCING USES	211,482	120,000	(91,482)	192,245	
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$ 9,167,291	\$ 8,941,580	\$ (225,711)	\$ 9,579,471	

#### COMMUNITY SCHOOL FUND – COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash and Deposits Accounts Receivable :	\$ 94,816	\$ 31,744
Federal		<u>-</u>
State	22,265	21,610
Other	156	3,813
Due from Other Funds	28,900	5,195
Inventory	640	640
TOTAL ASSETS	\$146,777	\$ 63,002
LIABILITIES AND FUND EQUITY LIABILITIES		
Due to Other Funds	-	624
Salaries Payable	9,567	-
Deferred Revenue		3,981
TOTAL LIABILITIES	9,567	4,605
FUND EQUITY		
Fund Balance - Unreserved	137,210	58,397
TOTAL FUND EQUITY	137,210	58,397
TOTAL LIABILITIES AND FUND EQUITY	\$146,777	\$ 63,002

### $\begin{array}{c} \textbf{COMMUNITY SCHOOL FUND - STATEMENT OF REVENUES - ACTUAL COMPARED TO} \\ \textbf{BUDGET} \end{array}$

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	F	ISCAL YEA	NE 30, 2008	FISCAL		
		CTUAL	В	SUDGET	VARIANCE FAVORABLE JNFAVORABLI	YEAR ENDED 6/30/07
<u>REVENUES</u>						
Local Sources						
Tuition	\$	19,837	\$	-	\$ -	\$ 11,805
Interest		1,885				2,538
Other Income / Grants		44,087				26,045
Day Care Program		54,374				52,644
Total Local Sources		120,183		85,903	34,280	93,032
State Sources						
Foundation Allowance Grant		256,310		-	-	288,158
Restricted Grants -						
Adult Education						-
At Risk - Pre Kindergarten		122,400				118,800
GED Testing		2,896				3,128
Child Care		5,242		-	<u> </u>	4,388
Total State Sources		386,848		249,813	137,035	414,474
Federal Sources						
JTPA Nurses' Aid Grant Make a Link Grant		5,976 -				11,501
Total Federal Sources		5,976		25,000	(19,024)	11,501
TOTAL REVENUES		513,007		360,716	152,291	519,007
OTHER FINANCING SOURCES  Transfers In from Other Funds  Payments from Other Governmental Units	; <b>-</b>	-		-	-	-
Local Sources		19,794				25,076
TOTAL OTHER FINANCING SOURCES		19,794		17,500	2,294	25,076
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$	532,801	\$	378,216	\$ 154,585	\$544,083
				•		

## $\begin{array}{c} \textbf{COMMUNITY SCHOOL FUND - STATEMENT OF EXPENDUTURES - ACTUAL COMPARED} \\ \textbf{TO BUDGET} \end{array}$

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

		FISCAL YE	AR EI	NDED JUN	E 30, 2	2008	FISCAL		
						RIANCE ORABLE			
	Α	CTUAL	В	UDGET (		VORABLE		30/07	
INSTRUCTION		0.07.12		<del>0202:</del> (	<u> </u>	<u> </u>		700701	
Basic Programs									
Pre-Kindergarten									
Professional Salaries	\$	47,459	\$	-	\$	-	\$	47,691	
Nonprofessional Salaries		28,487						23,672	
FICA/Retirement		18,367						17,591	
Insurance		13,934		-				20,305	
Purchased Services		-						156	
Supplies and Materials		8,186						8,897	
Capital Outlay		-						-	
Other		525						647	
Total Pre-Kindergarten		116,958		116,097		(861)		118,959	
Developmental Kindergarten									
Professional Salaries		31,855		-		-		29,308	
Nonprofessional Salaries		20,402						21,050	
FICA/Retirement		12,756						12,471	
Insurance		12,390		-		-		14,348	
Other Benefits		-						100	
Supplies and Materials		986						244	
Other						<del>-</del> .		290	
Total Developmental Kindergart		78,389		77,348		(1,041)		77,811	
Total Basic Programs		195,347		193,445		(1,902)		196,770	
Added Needs									
High School Completion									
Professional Salaries		78		-		-		-	
Nonprofessional Salaries		-							
FICA/Retirement		19							
Other		<u>-</u>				<u> </u>			
Total Alternative Education		97				(97)			
Total Added Needs	\$	97	\$	-	\$	(97)	\$	-	

# COMMUNITY SCHOOL FUND - STATEMENT OF EXPENDUTURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YEAR ENDED JUNE 30, 2008 VARIANCE FAVORABLE						FISCAL YEAR ENDED	
	Δ	CTUAL	Е	BUDGET	(UNFAVORABLE			6/30/07
INSTRUCTION (continued)					`			
Adult Education								
Adult Enrichment								
Professional Salaries	\$	1,606	\$	-	\$	-	\$	1,507
Nonprofessional Salaries		5,091						5,803
FICA/Retirement		1,162						1,684
Other Benefits		-		-		-		2,896
Purchased Services		3,099						1,807
Supplies and Materials		2,193						895
Other		188		-		<del>-</del>		968
<b>Total Adult Enrichment</b>		13,339		13,272		(67)		15,560
Nurses' Aid Program								
Purchased Services		-						22,487
Supplies and Materials		2,944						2,872
Other						<u> </u>		
Total Nurses' Aid Program		2,944		24,000		21,056		25,359
Total Adult Education		16,283		37,272		20,989		40,919
TOTAL INSTRUCTION		211,727		230,717		18,990		237,689
SUPPORTING SERVICES								
School Administration								
Professional Salaries	\$	21,259	\$	-	\$	-	\$	21,454
Nonprofessional Salaries		13,180						15,280
Insurance		19,343						15,255
FICA/Retirement		8,386		-		-		9,108
Other Benefits		340						-
Purchased Services		79,254						38,117
Supplies and Materials		8,181		-		-		2,047
Capital Outlay		-						1,845
Other		1,633		-		<u> </u>		742
Total School Administration	\$	151,576	\$	109,053	\$	(42,523)	\$	103,848

# COMMUNITY SCHOOL FUND - STATEMENT OF EXPENDUTURES – ACTUAL COMPARED TO BUDGET (CONTINUED)

FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FISCAL YE	AR E	IE 30,	2008	FISCAL	
	 CTUAL	B	UDGET	VARIANCE FAVORABLE (U <u>NFAVORABL</u> E		YEAR ENDED 6/30/07
Daycare Program Professional Salaries Nonprofessional Salaries FICA/Retirement Other Benefits Purchased Services Supplies and Materials Other Total Daycare Program	\$ 3,172 45,465 11,900 - - 2,492 75 <b>63,104</b>	\$	- - - 72,046	\$	- - - 8,942	\$ 3,005 45,330 12,075 1,780 - 1,153 809 <b>64,152</b>
TOTAL SUPPORTING SERVICES	214,680		181,099		(33,581)	168,000
COMMUNITY SERVICES  Recreation  Professional Salaries Nonprofessional Salaries FICA/Retirement Purchased Services Supplies and Materials Other	420 2,403 964 1,716 21,724 354		-	_	-	4,211 487 2,945 5,469 8,432
TOTAL COMMUNITY SERVICES	 27,581	_	25,655		(1,926)	21,544
TOTAL EXPENDITURES	\$ 453,988	\$	437,471	\$	(16,517)	\$ 427,233
OTHER FINANCING USES Transfers to Other Funds	 				<u>-</u> .	119,542
TOTAL EXPENDITURES AND OTHER FINANCING USES	\$ 453,988	\$	437,471	\$	(16,517)	\$ 546,775

#### FOOD SERVICE FUND – COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash	\$ 44,035	\$ 10,239
Accounts Receivable		
Federal	4499	5748
State	3521	4038
Other	9292	8228
Inventory	6680	7807
Due from Other Funds		624
TOTAL ASSETS	\$ 68,027	\$ 36,684
LIABILITIES AND FUND EQUITY LIABILITIES		
Accounts Payable	1,132	3,318
Due to Other Funds	52,242	4,706
Accrued Employee Benefits	8,641	
Accrued Sales Tax	164	3
Deferred Revenue	5,848	5,555
TOTAL LIABILITIES	68,027	13,582
FUND EQUITY		
Fund Balance, Reserved		13,582
TOTAL FUND EQUITY		23,102
TOTAL LIABILITIES AND FUND EQUITY	\$ 68,027	\$ 36,684

### FOOD SERVICE FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ACTUAL COMPARED TO BUDGET

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FIS	CAL YEA	R ENDED JU	JNE 30, 2	2008	FISCAL	
	ACTUA		BUDGET	VA FAV	RIANCE ORABLE VORABLE)	YEAR ENDED 6/30/07	
REVENUES	,				<u> </u>		
Local Sources							
Student Lunches / Breakfast	\$ 117,2	46 \$	116,000	\$	1,246	\$117,749	
Adult Lunches	4,9	87	5,500		(513)	5,432	
Milk and Ala Carte Sales	2,7	58	2,783		(25)	3,934	
Other	7,6	49	13,730		(6,081)	13,886	
Total Local Sources	132,6	40	138,013		(5,373)	141,001	
State Sources							
School Breakfast Program	32,1	01	33,171		(1,070)	32,930	
School Lunch Program	15,9	74	18,000		(2,026)	18,241	
Total State Sources	48,0	75	51,171		(3,096)	51,171	
Federal Sources							
Restricted - Received through State	244,6	45	253,005		(8,360)	241,519	
USDA Entitlement Commodities	24,8	42	33,000		(8,158)	18,622	
USDA Bonus Commodities		<u> </u>	-		-	657	
Total Federal Sources	269,4	87	286,005		(16,518)	260,798	
TOTAL REVENUES	450,2	02	475,189		(24,987)	452,970	
Other Financing Sources							
Transfer from General Fund	43,9	13			43,913		
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 494,1	15 \$	475,189	\$	18,926	\$452,970	
	Ψ <del>-10-1</del> ,1	. Ψ	77 0,100	Ψ	.0,020	Ψ -102,010	

## FOOD SERVICE FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ACTUAL COMPARED TO BUDGET (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

		FISCAL Y	2008	FISCA	L			
					VA	RIANCE	YEAR	₹
					FA\	ORABLE	ENDE	D
(Continued)		CTUAL	E	BUDGET	(UNF	AVORABLE)	6/30/0	7
<u>EXPENDITURES</u>								
Nonprofessional Salaries	\$	162,515	\$	149,416	\$	(13,099)	\$131,6	
FICA/Retirement		43,284		33,478		(9,806)	33,1	
Insurance		53,922		67,425		13,503	61,0	
Other Benefits		10,670		2,300		(8,370)	8,9	
Purchased Services		10,613		8,570		(2,043)	6,5	
Supplies and Materials		235,324		233,625		(1,699)	226,2	40
Capital Outlay		-		-		-		-
Other		889		900		11_	4,0	10
TOTAL EXPENDITURES	\$	517,217	\$	495,714	\$	(21,503)	\$471,5	68
Excess of Revenues Over (Under)								
Expenditures	\$	(23,102)	\$	(20,525)	\$	(2,577)	\$ (18,5	98)
OTHER FINANCING SOURCES (USES)								
Transfers to Other Funds	\$	-	\$	(14,000)		14,000	\$	-
Excess of Revenues and Other Financing								
Sources Over (Under) Expenditures		(23,102)		(34,525)		11,423	(18,5	98)
FUND BALANCE, JULY 1	_	23,102					41,7	00
FUND BALANCE, JUNE 30	\$						\$ 23,1	02

#### ATHLETIC FUND – COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash	\$ 56,401	\$ 4,402
Due From Other Funds	510	7,688
TOTAL ASSETS	\$ 56,911	\$ 12,090
LIABILITIES AND FUND EQUITY LIABILITIES		
Accounts Payable		5,630
Due to Other Funds	56,911	5,139
TOTAL LIABILITIES	56,911	10,769
FUND EQUITY		
Fund Balance, Reserved	<u>-</u>	1,321
TOTAL FUND EQUITY	<u>-</u>	1,321
TOTAL LIABILITIES AND FUND EQUITY	\$ 56,911	\$ 12,090

### SPECIAL REVENUE FUND - ATHLETIC FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ACTUAL COMPARED TO BUDGET

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	FI	FISCAL				
					VARIANCE FAVORABLE	YEAR ENDED
	Δ	CTUAL	В	UDGFT	JNFAVORABLE	
REVENUES		OTOAL		<u>oboli</u>	NIN AVOITABLE	0,00,01
Admissions	\$	39,515	\$	41,135	\$ (1,620)	\$ 54,775
Player Fees		7,660		9,000	(1,340)	9,227
Reimbursement-Cross Country		2,715		-	2,715	
Reimbursement - Ski Team		4,508		-	4,508	
Concessions		14,451		15,820	(1,369)	11,356
Interest Income		540		400	140	-
Other		708		16,539	(15,831)	16,319
Total Revenues		70,097		82,894	(12,797)	91,677
EXPENDITURES						
Professional Salaries		61,081		82,462	21,381	78,464
Nonprofessional Salaries		23,273		21,526	(1,747)	17,641
Insurance		488		1,387	899	1,387
FICA/Retirement		19,899		22,423	2,524	19,426
Other Benefits		136		99	(37)	99
Purchased Services		45,683		34,025	(11,658)	46,938
Supplies and Materials		27,757		30,300	2,543	18,739
Capital Outlay		-		5,630	5,630	13,264
Other		6,734		8,973	2,239	9,259
TOTAL EXPENDITURES		185,051		206,825	21,774	205,217
Excess of Revenues over (Under) Expenditures		(114,954)	(	(123,931)	8,977	(113,540)
OTHER FINANCING SOURCES (USES)						
Operating Transfers In		119,491		120,000	(509)	120,000
Operating Transfers (Out)		(5,858)		(5,138)		(5,139)
TOTAL OTHER FINANCING SOURCES (USES)		113,633		114,862	(1,229)	114,861
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses		(1,321)		(9,069)	7,748	1,321
Thanking 0000		(1,021)		(5,555)	1,170	1,021
FUND BALANCE, JULY 1		1,321				
FUND BALANCE, JUNE 30	\$					\$ 1,321

#### CAPITAL PROJECTS FUND – COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash and Deposits	\$ 43,974	\$ 4,179
Taxes Receivable	946	7,369
Due from Other Funds	30,262	
TOTAL ASSETS	\$ 75,182	\$ 11,548
LIABILITIES AND FUND EQUITY LIABILITIES		
Accounts Payable	-	-
Due to Other Funds	<del>-</del>	8,068
TOTAL LIABILITIES	-	8,068
FUND EQUITY		
Fund Balance, Reserved	75,182	3,480
TOTAL FUND EQUITY	75,182	3,480
TOTAL LIABILITIES AND FUND EQUITY	\$ 75,182	\$ 11,548

### CAPITAL PROJECTS FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - ACTUAL COMPARED TO BUDGET

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	2008	2007
REVENUES		
Property Taxes	\$ 97,454	\$ 92,766
Other Taxes	907	561
Penalties / Interest on Taxes	513	299
Interest	844	153
TOTAL REVENUES	\$ 99,718	\$ 93,779
<u>EXPENDITURES</u>		
Building and Renovation	20,166	91,820
Equipment	7,571	· -
Tax Refunds / Chargebacks	279	39
Other		
TOTAL EXPENDITURES	28,016	91,859
Excess of Revenues Over		
(Under) Expenditures	71,702	1,920
FUND BALANCE, JULY 1	3,480	1,560
	5, 100	1,000
FUND BALANCE, JUNE 30	\$ 75,182	\$ 3,480

#### DEBT RETIREMENT FUND - COMPARATIVE BALANCE SHEET

JUNE 30, 2008 and 2007

	2008	2007
<u>ASSETS</u>		
Cash and Deposits	\$ 121,349	\$ 32,183
Taxes Receivable	4,265	34,837
Due From Other Funds	58,978	14,220
TOTAL ASSETS	\$ 184,592	\$ 81,240
LIABILITIES AND FUND EQUITY LIABILITIES		
Due to Other Funds	4,100	
TOTAL LIABILITIES	4,100	-
FUND EQUITY		
Fund Balance, Reserved	180,492	81,240
TOTAL FUND EQUITY	180,492	81,240
TOTAL LIABILITIES AND FUND EQUITY	\$ 184,592	\$ 81,240

### DEBT RETIREMENT FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	2008	2007
REVENUES		
Local Sources		
Property Taxes	\$ 471,801	\$ 446,078
Other Taxes	2,474	2,530
Penalties and Interest on Taxes	1,918	1,626
Interest	5,786	13,540
Other	<del>-</del>	<del>-</del>
Total Local Sources	\$ 481,979	\$ 463,774
State Sources		
Durant		
Total State Sources		
TOTAL REVENUES	481,979	463,774
EXPENDITURES_		
1997 Refunding Bonds		
Principal	235,000	3,575,000
Interest	136,126	95,799
Fees	500	300
Total 1997 Refunding Bonds	371,626	3,671,099
Bleacher Refurbishing Loan		
Principal	10,497	-
Interest	500	
Total Bleacher Refurbishing Loan	10,997	-
Durant		
Principal	-	-
Interest		
Total Durant	\$ -	\$ -

# DEBT RETIREMENT FUND - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

(With Comparative Totals for Fiscal Year Ended June 30, 2007)

	2008	2007
Bus Loan		
Principal	\$ 45,854	\$ 40,051
Interest	854	3,333
Total Bus Loan	46,708	43,384
Other Expenditures		
Canon Copier Lease	1,369	3,013
Tax Adjustments / Writeoffs	5,963	
Total Other Expenditures	7,332	3,013
TOTAL EXPENDITURES	\$ 436,663	\$ 3,717,496
Excess of Revenues Over (Under) Expenditures	45,316	(3,253,722)
OTHER FINANCING SOURCES (USES)		
Bond Proceeds	-	3,001,675
Cost of Issuance - Refunding Bonds	-	(101,635)
Operating Transfers In (Out)	53,936	51,536
TOTAL OTHER FINANCING SOURCES (USES)	53,936	2,951,576
Excess of Revenues and Other Financing		
Sources Over (Under) Expenditures and		
Other Financing Uses	99,252	(302,146)
FUND BALANCE, JULY 1	81,240	383,386
FUND BALANCE, JUNE 30	\$ 180,492	\$ 81,240

### TRUST AND AGENCY FUND - STATEMENT OF CHANGES IN ASSETS, LIABILITIES, AND FUND BALANCE

FISCAL YEAR ENDED JUNE 30, 2008

	BALANCE JUNE 30, 2007		E 30,			CREASES	BALANCE JUNE 30, 2008		
ASSETS Cash, Deposits, and Investments Due from Other Funds	\$	1,681,286 <u>-</u>	\$	283,558 37,858	\$	354,373 -		1,610,471 37,858	
TOTAL ASSETS	\$	1,681,286	\$	321,416	\$	354,373	\$ '	1,648,329	
LIABILITIES AND FUND EQUITY LIABILITIES  Due To Students - Activities Account Due To General Fund Due To Food Service Fund Due To Scholarship Fund Due to Activities Fund Due To Athletic Fund	÷	146,838 (2,681) - - - - 4,752		187,005 19,272 27,775 510		184,017 - 4,752		149,826 16,591 - - 27,775 510	
TOTAL LIABILITIES	\$	148,909	\$	234,562	\$	188,769	\$	194,702	
FUND EQUITY									
Scholarship Accounts		1,532,377		86,854		165,604		1,453,627	
TOTAL FUND EQUITY		1,532,377		86,854		165,604		1,453,627	
TOTAL LIABILITIES AND FUND EQUITY	<b>\$</b>	1,681,286	\$	321,416	\$	354,373	<b>\$</b>	1,648,329	

#### TRUST AND AGENCY FUND - STATEMENT OF RECEIPTS AND DISBURSEMENTS

### FISCAL YEAR ENDED JUNE 30, 2008

	ALANCE UNE 30, 2007	R	ECEIPTS	DISBU	JRSEMENTS	BALANCE JUNE 30, 2008
<u>ASSETS</u>			-			
Cash and Deposits	\$ 148,909	\$	158,846	\$	195,276	\$ 112,479
Due from Other Funds	 		37,857			37,857
TOTAL ASSETS	\$ 148,909	\$	196,703	\$	195,276	\$ 150,336
<u>LIABILITIES</u>						
General Funds:						
Middle School	3,258		500		1,086	2,672
Stambaugh Elementary	10,462		10,285		10,037	10,710
Ace Art Grant	9		-		-	9
Ace Tobacco Coalition	93		-		-	93
All Buildings - School Supplies	270		390		-	660
Art Club	254		-		98	156
Athletics In Action	134		-		99	35
Band Fund	(255)		4,408		3,656	497
Boys Basketball	203		-		156	47
Boys Tennis	11		-		11	-
Business Club	(308)		470		209	(47)
Career Tech	356		-		-	356
Cheerleader Fund	1,677		235		592	1,320
Chess Club	17		-		-	17
Class of 1984	185		-		-	185
Class of 1992	17		-		-	17
Class of 1994	181		-		-	181
Class of 1997	80		-		-	80
Class of 1998	200		-		-	200
Class of 1999	1,102		-		-	1,102
Class of 2000	3,329		-		-	3,329
Class of 2003	2,451		-		-	2,451
Class of 2007	2,470		-		2,470	-
Class of 2008	4,420		21,743		23,105	3,058
Class of 2009	654		10,746		8,216	3,184
Class of 2010	4		2,508		1,382	1,130
Class of 2011	4,381		1,064		994	4,451
Class of 2012	-		10,109		9,014	1,095
Combination Lock	844		-		-	844
Community School Recreation	5,100		-		787	4,313
Contingency Fund	1,364		3,779		3,677	1,466
Cross Country	185		6,359		6,100	444

## TRUST AND AGENCY FUND - STATEMENT OF RECEIPTS AND DISBURSEMENTS (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

2007         RECEIPTS         DISBURSEMENTS         2008           Desk Top Publishing         \$ 1,318         \$ 1,942         \$ 1,296         \$ 1,964           DIISD - SS / Language Arts Grant         1,857         -         1,192         665           Disk Fund         89         -         -         89           Drama Club         155         -         -         155           Elementary Girls Basketball         2,189         6,192         8,181         200           Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           Heigh School Bowl         108         416         326		BALANCE JUNE 30,			BALANCE JUNE 30,
Desk Top Publishing         \$ 1,318         \$ 1,942         \$ 1,296         \$ 1,964           DIISD - SS / Language Arts Grant         1,857         -         1,192         665           Disk Fund         89         -         -         89           Drama Club         155         -         -         155           Elementary Girls Basketball         2,189         6,192         8,181         200           Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -		•	RECEIPTS	DISBURSEMENTS	,
Disk Fund         89         -         -         89           Drama Club         155         -         -         155           Elementary Girls Basketball         2,189         6,192         8,181         200           Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club         221         775         440         556           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         721           Library Fund         715         6         -         721	Desk Top Publishing				
Drama Club         155         -         -         155           Elementary Girls Basketball         2,189         6,192         8,181         200           Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club         221         775         440         556           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         721           Library Fund         715         6         -         721	DIISD - SS / Language Arts Grant		-	1,192	
Elementary Girls Basketball       2,189       6,192       8,181       200         Football       5,187       5,739       5,407       5,519         Forensics Club       163       -       -       163         Forest Club       221       775       440       556         Forest Club - Trout Unlimited       319       -       -       319         Girls Basketball       578       373       287       664         Girls Tennis       2,498       3,877       3,066       3,309         Girls Track       272       831       1,851       (748)         Golf Club       868       125       612       381         Health Careers Club       33       1,923       1,575       381         High School Bowl       108       416       326       198         Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Disk Fund	89	-	· -	89
Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club         221         775         440         556           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721	Drama Club	155	-	-	155
Football         5,187         5,739         5,407         5,519           Forensics Club         163         -         -         163           Forest Club         221         775         440         556           Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721	Elementary Girls Basketball	2,189	6,192	8,181	200
Forest Club         221         775         440         556           Forest Club - Trout Unlimited         319         -         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721		5,187	5,739	5,407	5,519
Forest Club - Trout Unlimited         319         -         -         319           Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721	Forensics Club	163	-	-	163
Girls Basketball         578         373         287         664           Girls Tennis         2,498         3,877         3,066         3,309           Girls Track         272         831         1,851         (748)           Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721	Forest Club	221	775	440	556
Girls Tennis       2,498       3,877       3,066       3,309         Girls Track       272       831       1,851       (748)         Golf Club       868       125       612       381         Health Careers Club       33       1,923       1,575       381         High School Bowl       108       416       326       198         Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Forest Club - Trout Unlimited	319	-	-	319
Girls Track       272       831       1,851       (748)         Golf Club       868       125       612       381         Health Careers Club       33       1,923       1,575       381         High School Bowl       108       416       326       198         Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Girls Basketball	578	373	287	664
Golf Club         868         125         612         381           Health Careers Club         33         1,923         1,575         381           High School Bowl         108         416         326         198           Laurel Lake Bog Project         137         -         -         137           Library Fund         715         6         -         721	Girls Tennis	2,498	3,877	3,066	3,309
Health Careers Club       33       1,923       1,575       381         High School Bowl       108       416       326       198         Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Girls Track	272	831	1,851	(748)
High School Bowl       108       416       326       198         Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Golf Club	868	125	612	381
Laurel Lake Bog Project       137       -       -       137         Library Fund       715       6       -       721	Health Careers Club	33	1,923	1,575	381
Library Fund 715 6 - 721	High School Bowl	108	416	326	198
	Laurel Lake Bog Project	137	-	-	137
Majorettes 215 215	Library Fund	715	6	-	721
	Majorettes	215	-	-	215
Maser Grant - 78 (78)	Maser Grant	-	-	78	(78)
Middle School Basketball Tourney - 3,009 1,103 1,906	Middle School Basketball Tourney	-	3,009	1,103	1,906
Middle School - Interest 418 - 418	Middle School - Interest	418	-	-	418
Middle School 8th Grade Economics 2,225 342 - 2,567	Middle School 8th Grade Economics	2,225	342	-	2,567
Middle School 8th Grade Grant 855 - 855	Middle School 8th Grade Grant	855	-	-	855
Middle School Accelerated Learning Progra 50 467 319 198	Middle School Accelerated Learning Progra	50	467	319	198
Middle School Art 193 185 - 378	Middle School Art	193	185	-	378
Middle School Band 3,876 5,286 8,658 504	Middle School Band	3,876	5,286	8,658	504
Middle School Cheerleaders 792 - 792	Middle School Cheerleaders	792	-	-	792
Middle School Crush Grams 797 863 274 1,386	Middle School Crush Grams	797	863	274	1,386
Middle School Drama 821 - 821	Middle School Drama	821	-	-	821
Middle School Family Living 83 - 83	Middle School Family Living	83	-	-	83
Middle School Library 606 160 185 581	Middle School Library	606	160	185	581
Middle School Library Book Fair - 1,760 2,121 (361)	Middle School Library Book Fair	-	1,760	2,121	(361)
Middle School Lighting Equipment Fund 315 - 315	Middle School Lighting Equipment Fund	315	-	-	315
Middle School Mrs. Sacheck Calculators 231 - 80 151	Middle School Mrs. Sacheck Calculators	231	-	80	151
Middle School Mrs. Steinberg's Account 3 - 3	Middle School Mrs. Steinberg's Account	3	-	-	3
Middle School 6th Grade Nature - 385 -	Middle School 6th Grade Nature	-	385	385	-
Middle School Newspaper 97 - 97	Middle School Newspaper	97	-	-	97
Middle School Playground 4,569 144 - 4,713		4,569	144	-	4,713
Middle School Red Ribbon Grant 150 - 150	Middle School Red Ribbon Grant	150	-	-	150
Middle School Software Account 231 - 231	Middle School Software Account	231	-	-	231
Middle School Special Ed Account 3,553 1,484 1,561 3,476	Middle School Special Ed Account	3,553	1,484	1,561	3,476

## TRUST AND AGENCY FUND - STATEMENT OF RECEIPTS AND DISBURSEMENTS (CONTINUED)

#### FISCAL YEAR ENDED JUNE 30, 2008

	ALANCE JNE 30,				LANCE INE 30,
	2007	RECEIPTS	<u>RSEMENTS</u>		2008
Middle School Student Council	\$ 6,705	\$ 100	\$ 623	\$	6,182
Middle School Wykon Warehouse	780	-	140		640
Middle School Yearbook	643	-	-		643
National Honors Society	363	350	350		363
NOW Interest	3,918	3,064	-		6,982
Nutrition Grant	300	-	-		300
Pep Grant - Chad	58	-	-		58
Pom Danz	1,008	6,013	5,037		1,984
Project Graduation	2,104	5,034	6,305		833
SADD	386	-	-		386
Sewing for Reading	84	-	84		-
Skiing	5,390	6,420	6,614		5,196
Spanish Club	478	4,916	5,112		282
Special Education - Carne	100	-	27		73
Special Places / Special Kids	819	-	819		-
Special Projects	1,218	2,100	2,848		470
Stambaugh - 5th Grade	4,853	6,400	7,277		3,976
Stambaugh Accelerated Reader	625	-	-		625
Stambaugh Band Account	2,345	-	423		1,922
Stambaugh Destination	262	-	-		262
Stambaugh Destination - Ima (New)	103	-	-		103
Stambaugh Library	1,024	173	83		1,114
String Boosters	264	8,464	5,375		3,353
Student Council	6,238	3,225	1,621		7,842
Student Council - Milk	324	-	324		-
Track	717	70	1,534		(747)
Tri-Paw Lodge	11,802	20,483	18,527		13,758
UP BB Coaches Clinic	631	-	-		631
Volleyball	452	3,084	1,665		1,871
Weight Room	200	-	-		200
Wrestling	-	351	-		351
Wykon Industries	426	-	-		426
Yearbook Fund	11,513	13,983	14,473		11,023
Young Authors	485	50	129		406
Youth BB Camp	285	352	448		189
Due to Athletic Fund	4,752	510	4,752		510
Due to General Fund	 (2,681)	 2,681	<u>-</u>		-
TOTAL LIABILITIES	\$ 148,909	\$ 196,703	\$ 195,276	\$ ^	150,336

#### PROPERTY TAX DATA

FOR THE YEAR ENDED JUNE 30, 2008

VEAD LEVIED	I FW		COLLECTIONS AND		BALANCE JUNE 30, 2008		
YEAR LEVIED	LEVY	AD	JUSTMENTS	-	2008		
GENERAL FUND							
2007-08 2006-07 2005-06 2004-05 2003-04	\$ 2,260,978 2,187,002 1,789,998 1,751,726 1,664,873	\$	2,245,237 2,186,727 1,788,975 1,748,802 1,663,058	\$	15,741 275 1,023 2,924 1,815		
TOTAL GENERAL FUND	\$ 9,654,577	\$	9,632,799	\$	21,778		
DEBT RETIREMENT FUND							
2007-08 2006-07 2005-06 2004-05 2003-04	\$ 471,801 446,078 447,826 451,751 460,183	\$	468,289 445,985 447,593 451,552 459,955	\$	3,512 93 233 199 228		
TOTAL DEBT RETIREMENT	\$ 2,277,639	\$	2,273,374	\$	4,265		
SINKING FUND							
2007-08 2006-07 2005-06 2004-05 2003-04	\$ 97,454 92,766 87,996 85,004 81,332	\$	96,727 92,766 87,947 84,918 81,248	\$	727 - 49 86 84		
TOTAL SINKING FUND	\$ 444,552	\$	443,606	\$	946		
TOTAL ALL FUNDS	\$ 12,376,768	\$	12,349,779	\$	26,989		

AND ON COMP	ITOR'S REPORT ON II LIANCE AND OTHER EPARED IN ACCORDA	MATTERS BASED OF	N AN AUDIT OF FINA	ANCIAL

### DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PREPARED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

BOARD OF EDUCATION West Iron County Public School District 601 Garfield Avenue IRON RIVER, MICHIGAN 49935

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **West Iron County Public School District**, Iron River, Michigan, as of and for the year ended June 30, 2008, which collectively comprise the **West Iron County Public School District**, Iron River, Michigan's basic financial statements, and have issued our report thereon dated November 10, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and by the standards prescribed by the State Treasurer.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the **West Iron County Public School District**, Iron River, Michigan's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing opinions on the effectiveness of the **West Iron County Public School District**, Iron River, Michigan's internal control over financial reporting. Accordingly, we do not express opinions on the effectiveness of the **West Iron County Public School District**, Iron River, Michigan's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the **West Iron County Public School District**, Iron River, Michigan's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the **West Iron County Public School District**, Iron River, Michigan's financial statements that is more than inconsequential will not be prevented or detected by the **West Iron County Public School District**, Iron River, Michigan's internal control.

We consider the deficiencies described as (2007-01), (2007-02), (2005-01), and (2008-01) through (2008-16), in the accompanying Schedule of Findings and Questioned Costs to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the **West Iron County Public School District**, Iron River, Michigan's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, of the significant deficiencies described above, we consider items (2008-01) through (2008-14) to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the **West Iron County Public School District,** Iron River, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance, and other matters that are required to be reported under *Government Auditing Standards*, and which are described in the accompanying Schedule of Findings and Questioned Costs.

We noted other matters that we reported to management of the **West Iron County Public School District**, Iron River, Michigan, in a separate letter dated November 10, 2008.

The District's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Responses. We did not audit the **West Iron County Public School District**, Iron River, Michigan's response, and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be, and should not be, used by anyone other than these specified parties.

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 10, 2008

#### SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RESPONSES

FOR THE YEAR ENDED JUNE 30, 2008

### SIGNIFICANT DEFICIENCIES Timeliness of Bank Deposits (2007-01)

*Finding*: Bank deposits were not being deposited in the bank in a timely manner. This practice opens the District to the threat of a loss or theft of cash while it is on the premises. It was recommended that cash be deposited no less than once a week, and more frequently during times of heavy cash flows.

*Response*: With great regularity, deposits have been made on at least a weekly basis in the General Fund, Hot Lunch, Athletic and Activity accounts. Gaps in this procedure have occurred occasionally, especially with the departure of our Business Manager in February of this fiscal year and the short-staffing that her absence created. With the new fiscal office employee hired this fall, those deposits have been regular as required.

#### **Timely and Accurate Financial Reports (2007-02)**

*Finding*: The District's accounting and reporting processes were being significantly delayed. This can have a negative impact on critical areas such as financial analysis, budgetary control, and cash flow, and can significantly impact the administration's ability to effectively guide the organization. Financial reporting, including year-end adjustments, must be completed on a timely basis.

Response: While we cannot speak to the timeliness or accuracy of the reports submitted by our former Business Manager, we understand that the financial picture will be much clearer and healthier after the audit. We confident that with the new staff in place and proper accounting practices now being followed, that our financial reporting future will be accurate and timely.

#### **Student Activities (2005-01)**

*Finding*: Advisors or the persons responsible for the various student activities were not maintaining independent records of their earnings, expenses, or year-end balances in their accounts. There is, therefore, no method to independently confirm transactions or balances in these activities. Errors, omissions, theft, etc., could possibly remain undetected. It was recommended that the District increase its efforts to monitor and enforce compliance.

*Response*: Every attempt was made to place the responsibility of maintaining activity accounts with each student group and advisor as was recommended. This independent recordkeeping was under the umbrella of our former Business Manager and while certain groups did comply, many others did not. No action was taken by the Business Manager to mandate that compliance. It is our full intent to follow the recommendations advised in our last two audit management letters to maintain independent records by the activity groups and to provide confirmation of activities and balances by the business office at the annual audit.

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

### DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

BOARD OF EDUCATION
WEST IRON COUNTY PUBLIC SCHOOL DISTRICT
601 Garfield Avenue
Iron River, Michigan 49935

#### Compliance

We have audited the compliance of the **West Iron County Public School District**, Iron River, Michigan with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. The **West Iron County Public School District**, Iron River, Michigan's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs, and the Schedule of Expenditures of Federal Awards. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the **West Iron County Public School District**, Iron River, Michigan's management. Our responsibility is to express an opinion on the **West Iron County Public School District**, Iron River, Michigan's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the **West Iron County Public School District**, Iron River, Michigan's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the **West Iron County Public School District**, Iron River, Michigan's compliance with those requirements.

In our opinion, the **West Iron County Public School District**, Iron River, Michigan, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

#### Internal Control Over Compliance

The management of the **West Iron County Public School District,** Iron River, Michigan, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs.

#### <u>Internal Control Over Compliance</u> (Continued)

In planning and performing our audit, we considered the **West Iron County Public School District**, Iron River, Michigan's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinions on compliance, but not for the purpose of expressing opinions of the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the **West Iron County Public School District**, Iron River, Michigan's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and it is not intended to be and should not be used by anyone other than these specified parties.

Dianne S. Rostagno

DS ROSTAGNO, CPA, P.C.

November 10, 2008

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR PASS THROUGH GRANTOR PROGRAM TITLE GRANT NUMBER	FEDERAL CFDA NUMBER	APPROVED GRANT AWARD AMOUNT		ACCRUED (DEFERRED) REVENUE 7/1/2007		(MEMORANDUM ONLY) PRIOR YEAR EXPENDITURES		CURRENT YEAR EXPENDITURES		CURRENT YEAR RECEIPTS (CASH BASIS)		ACCRUED (DEFERRED) REVENUE 6/30/2008		JUST- ENTS	
US DEPT OF EDUCATION															
Passed Through MDE Title I *															
#071530-0607	84.010	\$	278,414	\$	(10,792)	\$	255,005	\$	10,792	\$	(10,792)	\$	_		
#081530-0708	84.010		302,528	<u> </u>	-		-	<u> </u>	287,517	<u> </u>	302,528		(4,219)	23,409	_ (a
Total Title I *			580,942		(10,792)		255,005		298,309		291,736		(4,219)	23,409	
Title V															
LEA Allocation															
#080250-0708	84.298		3,951				-		3,951		3,951				_
Total Title V			3,951		-		-		3,951		3,951		-		
Title II-A															
Improving Teacher Quality															
#080520-0708	84.367		87,087				-	_	87,087		87,087				-
Total Title II-A			87,087		-		-		87,087		87,087		-		
Title II-D															
Tech Literacy Challenge															
#084290-0708	84.318		2,506		-		-	_	2,506		2,506				
Total Title II-D			2,506					_	2,506		2,506		_	 -	
Reading First															
#082930-0708	84.357		152,430		_		-		152,430		131,928		20,502		<b>.</b>
Total Reading First			152,430		-		-		152,430		131,928		20,502		
Total Passed Through MDE		\$	826,916	\$	(10,792)	\$	255,005	\$	544,283	\$	517,208	\$	16,283	\$ 23,409	

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR PASS THROUGH GRANTOR PROGRAM TITLE GRANT NUMBER	FEDERAL CFDA NUMBER	PPROVED GRANT AWARD MOUNT	(DI	CCRUED EFERRED) EVENUE 7/1/2007	` PF	MORANDUM ONLY) RIOR YEAR PENDITURES	JRRENT YEAR KPENDITURES	CURRENT YEAR RECEIPTS CASH BASIS)	(D F	ACCRUED EFERRED) REVENUE 6/30/2008	DJUST- MENTS
Passed Through ISD											
		\$ 	\$		\$		\$ 	\$ 	\$		\$ 
Total Passed Through ISD		-		-		-	-	-		-	-
TOTAL US DEPT OF EDUCATION		\$ 826,916	\$	(10,792)	\$	255,005	\$ 544,283	\$ 517,208	\$	16,283	\$ 23,409

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FEDERAL GRANTOR PASS THROUGH GRANTOR PROGRAM TITLE GRANT NUMBER	FEDERAL CFDA NUMBER	APPROVED GRANT AWARD AMOUNT	ACCRUED (DEFERRED) REVENUE 7/1/2007	ENDED JUNE 30, 2 (MEMORANDUM ONLY) PRIOR YEAR EXPENDITURES	CURRENT YEAR EXPENDITURES	CURRENT YEAR RECEIPTS (CASH BASIS)	ACCRUED (DEFERRED) REVENUE 6/30/2008	ADJUST- MENTS
US DEPT OF AGRICULTURE								-
Passed Through MDE								
Natl School Lunch-Breakfast								
#071970	10.553	\$ 6,683	\$ -	\$ -	\$ 6,683	\$ 6,683	\$ -	\$ -
#081970	10.553	56,111	-	-	56,111	56,111	-	•
Total Natl School Lunch-								·
Breakfast		62,794	-	_	62,794	62,794	-	
		- , -			, ,	· , ·		
National School Lunch								
Section 4 Lunches								
#071950	10.555	2,967	_	_	2,967	2,967	_	
#081950	10.555	23,958	_	_	23,958	23,958	_	
#001000	10.000	20,000			20,000	20,000		
Total Section 4 Lunches		26,925	_	_	26,925	26,925	_	
Total Occilon 4 Editiones		20,020			20,020	20,320		
Section 11 Free & Reduced								
	40.555	40.000			40.000	40.000		
#071960 #001000	10.555	16,392	-	-	16,392	16,392	-	
#081960	10.555	128,565			128,565	128,565		
Total Continue 44 France 9 Posturant		444.057			444.057	444.057		
Total Section 11 Free & Reduced		144,957	-	-	144,957	144,957	-	
Charle Drawen								
Snack Program								
#071980	10.555	170	-	-	170	170	-	
#081980	10.555	967			967	967		
Total Snack Program		1,137	-	-	1,137	1,137	-	
Total National School Lunch		173,019	-	-	173,019	173,019	-	-
Summer Food Service Program								
		0 400	5,206	5,206	8,422	10,080	3,548	_
#070900	10.559	9,129				10,000		
	10.559 10.559	9,129	542	542	409		951	

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FISCAL YEAR ENDED JUNE 30, 2008

FEDERAL GRANTOR PASS THROUGH GRANTOR PROGRAM TITLE GRANT NUMBER	FEDERAL CFDA NUMBER	APPROVED GRANT AWARD AMOUNT	GRANT (DEFERRED) AWARD REVENUE		CURRENT YEAR EXPENDITURES	CURRENT YEAR RECEIPTS (CASH BASIS)	ACCRUED (DEFERRED) REVENUE 6/30/2008	ADJUST- MENTS		
US DEPT OF AGRICULTURE Entitlement Commodities	10.550	\$ 24,842	\$ -	\$ -	\$ 24,842	\$ 24,842	\$ -	\$ -		
Bonus Commodities	10.550	Ψ 21,012 -	<u>-</u>	<u> </u>	<u>-</u>	<u> </u>	<u>-</u>	<u> </u>		
Total Commodities		24,842	-	-	24,842	24,842	-			
TOTAL US DEPT OF AGRICULTUI	RE	270,735	5,748	5,748	269,486	270,735	4,499	-		
US DEPT OF INTERIOR Other Federal Assistance Passed Through County of Iron Schools and Roads Grant	15.226	106,172			106,172	106,172				
TOTAL US DEPT OF INTERIOR		106,172	-	-	106,172	106,172	-	-		
US DEPT OF LABOR Passed Through UP Manpower Consortium JTPA Nurses' Aid	17.250	5,976			5,976	5,976				
Total JTPA Nurses' Aid		5,976	-	-	5,976	5,976	-	-		
TOTAL US DEPT OF LABOR		5,976	-	-	5,976	5,976	-			
TOTAL FEDERAL FINANCIAL ASSISTANCE		\$ 1,209,799	\$ (5,044)	\$ 260,753	\$ 925,917	\$ 900,091	\$ 20,782	\$ 23,409		

# RECONCILIATION OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS TO FINANCIAL STATEMENTS

FOR FISCAL YEAR ENDED JUNE 30, 2008

(a)	Unexpended balance.
(b)	The District received a grant from the <i>Marquette Alger ISD</i> , for the Strong Families/Safe Children program in the amount of \$2,564. The CFDA number is 93.556. Since the audit status of the District is <u>Vendor</u> , this is not to be included in the Schedule of Expenditures of Federal Awards, per FIA officials.
(c)	The District received flow-through funds from the Dickinson-Iron Intermediate School District in the amount of \$ 35,676. Since this is a Vendor relationship, this flow-through is not included in the Schedule of Expenditures of Federal Awards.
(d)	Special milk program (CFDA #10.555) reported on the Grants Section Auditor's Report (Form R 7120) in the amount of \$1,006 is passed through to the Iron County Youth Camp, and therefore is not reported on the Schedule of Expenditures of Federal Awards.
(e)	The District received an ORV Safety Education Program Grant in the amount of \$3,000, administered by the Michigan Department of Natural Resources. Since this is a vendor relationship, this is not included on the Schedule of Expenditures of Federal Awards.
(f)	The District received USF funding, totaling \$11,462, which is not included on the Schedule of Expenditures of Federal Awards.
(g)	Summer Food Service Program for Children (CFDA #10.559) on Form R-7120 does not include award for June, 2008 in the amount of \$4,499. This is reported as revenue and as accounts receivable in the financial statements. The 2006-07 on Accounts Receivable of \$5,748 is shown on R-7120, but was reported in the financial statements as prior year revenue and accounts receivable.

# RECONCILIATION OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS TO FINANCIAL STATMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2008 (Continued)

# Reconciliation

Financial Revenue per					
Financial Statements:					
General Operating Funds -			Federal Revenues on Schedule of Expenditures		
Federal Sources	\$	667893	of Federal Awards	\$	927166
General Fund – Passed			SFSC (b)		2564
Through ISD		41240	DIIS flow-through funds (c)		35676
Food Service Fund		269487	ORV flow-through funds (e)		3000
			USF (f)		11462
			Summer Food Service Program (g)		
			Deduct 2006-07 revenue/receivable		(5748)
Total Federal Revenue			Add June 2008 revenue/receivable		4499
Reported by District	_		Rounding Difference	_	1
	\$	<u>978620</u>		\$	978620

# NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

- 1. \*Designates Major Program
- 2. In accordance with OMB Circular A-133, since federal awards expended were greater than \$500,000 but less than \$10 million, Type A programs are those programs with expended funds of \$300,000 or more. Based on this threshold, there were no Type A programs. The District qualified as a low risk auditee. Therefore, Title I was audited as a major program to satisfy the 25% coverage requirement.
- 3. Expenditures in this schedule are in agreement with amounts reported in the financial statements and the financial reports.
- 4. The amounts reported on the R7120 (Grants Section Auditions Report) and the MDE Cash Management Report reconcile with this schedule.
- 5. The amounts reported on the Recipient Entitlement Balance Report (PAL Report) agree with this schedule for USDA donated food commodities and are reported in the cash receipts column.
- 6. Expenditures include spoilage or pilferage.
- 7. JTPA Nurse's Aid Grant is based upon per pupil tuition. In addition to the direct expenditures of \$ 2,944 reported on the financial statements, indirect costs of building rental and administration must be added to these costs.

# NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2008

#### A. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the West Iron County Public School District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements on OMB Circular A-133, Audits of States, Local Governments, and Non Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### **B. FOOD DISTRIBUTION**

Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

#### C. MAJOR PROGRAMS

Major programs were determined by a risk based approach, which includes consideration of current and prior audit expenses, oversight by federal agencies and pass-through entities, and inherent risk of the program in addition to the \$300,000 expenditure threshold. The District qualifies as a low risk auditee, under the criteria specified in OMB Circular A-133, Section 530.

#### D. FOOTNOTES

Please see the federal statement footnotes for the significant accounting policies applied when preparing this schedule.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008

#### SECTION I - SUMMARY OF AUDITOR'S RESULTS

# Financial Statements Type of auditor's report issued: Qualified Internal control over financial reporting: Material weakness(es) identified? X no yes Significant deficiencies? none reported yes Noncompliance material to financial statements noted? X yes no Federal Awards Internal control over major programs: Material weakness(es) identified? yes X no Significant deficiencies identified that are not considered to be material weakness(es)? none reported yes X Type of auditor's report issued on compliance for major **Unqualified** programs: Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? X no yes Identification of major programs: Name of Federal Program of Cluster CFDA Number(s) 84.010 Title I Dollar threshold used to distinguish between A and B

programs:

Auditee qualified as low-risk auditee?

\$ 300000

yes

no

X

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008

### **Section II - Financial Statement Findings**

# MATERIAL WEAKNESSES

# **Merging/Deleting Active Accounts (2008-01)**

#### Problem:

During the audit process, we found that accounts having previous activity were merged with other accounts in other funds, and the original account numbers and all activity contained therein was deleted in the process. Although the activity contained in the merged fund remained intact, the original account had disappeared with no audit trail to trace the posting of the activity to the new account. For example, medicaid outreach funds, sale of assets, rental revenue, and other General Fund revenue was found to have been merged with commodities revenues in the Food Service Fund. It then became a very time consuming, arduous process to locate these transactions and correct the erroneous posting. The merging of accounts from one fund to another also contributed to the affected funds being out of balance.

#### Recommendation:

This practice of account merging should never be used.

#### Response:

The District will take the necessary measures to correct this deficiency without delay.

# Year-End Close of Accounting Records (2008-02)

#### Problem:

The District closed out the 2007-08 fiscal year without following the very specific closeout procedures required. As a result of improper closeout, the District then attempted to remedy the situation by backing up the previous data using a backup which was made near the middle of June 2008. Several back up attempts were made, and, as a result, it was unknown what information had been lost in the process, and what transactions might have been duplicated. While attempts were made to re-enter lost data that should be reported in 2007-08, and delete duplicate entries which were found in both fiscal years 2007-08 and 2008-09, unnecessary financial reporting chaos resulted.

#### Recommendation:

Year-end closeout is a process that must be undertaken very deliberately, cautiously, and with great care to meticulously follow the critical steps established by SDS for year-end close. Daily backups of financial records must be performed, and procedures for the safe-keeping of this important information must be formulated and followed without exception. Strict adherence to these procedures will allow for year-end work and audit preparation to be much less time consuming.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

## **Section II - Financial Statement Findings**

# **MATERIAL WEAKNESSES** (Continued)

# Year-End Close of Accounting Records (2008-02) (Continued)

## Response:

The District will take the necessary measures to correct this deficiency without delay.

#### Fiscal Management (2008-03)

#### Problem:

In our opinions, for the year ended June 30, 2008, the West Iron County Public Schools lacked even a basic set of adequate books and records. This extreme level of disorganization has the potential to cause serious errors in the financial records and financial statements. There is also a substantial risk that irregularities such as fraud and defalcation could occur and, because there is no reliable system of detection, continue undetected. The lack of supervisory review has allowed errors to exist within the books of account for some time, and without subsequent correction they will continue to grow in magnitude.

### Recommendation:

For the long-term good and future success of the West Iron County Public School District, we recommend that the position of Business Manager be filled with an experienced and competent individual to direct and manage this area.

#### Response:

The District will take the necessary measures to correct this deficiency without delay.

# Cash Management (2008-04)

#### Problem:

During the audit process, we noted that accounting records frequently could not be located when needed. After much nonproductive time was spent searching for supporting documentation for cash receipts for the three-month period (July through September 2007), cash receipts reports and related supporting documents were found in an overstuffed file cabinet containing old documents and test copies.

### Recommendation:

Documentation is an important part of the books and records of the District, and effective internal control procedures should never allow for this to occur. We strongly suggest that the District employees continue their efforts to sort out obsolete data from these files, establish a procedure for long-term storage, and consistently maintain a regular, systematic filing system that meets their current needs.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **MATERIAL WEAKNESSES** (Continued)

# **Cash Management (2008-04) (Continued)**

# Response:

The District will take the necessary measures to correct this deficiency without delay.

#### Posting Accuracy (2008-05)

#### Problem:

In conjunction with the performance of auditing procedures, we noted numerous posting errors, which required that corrections be made. This particular type or error is such that some errors may never be discovered. On a regular, on-going basis, we found that amounts were intentionally posted to a "control" account, rather than to the appropriate account, requiring reclassification at a later date. For example, at fiscal year-end, the General Fund had an excess of \$300,000 in its control account, the identities of the various elements which constituted this balance had been lost. The process of reclassifying these transactions was time consuming and cumbersome. This very serious deficiency was the result of overall lack of fiscal integrity and responsibility.

#### Recommendation:

We recommend that management address cash receipting and cash disbursement procedures and internal controls in its development of an improved system of fiscal management and oversight responsibilities.

### Response:

The District will take the necessary measures to correct this deficiency without delay.

## Journal Entries (2008-06)

# Problem:

As part of our auditing procedures, we reviewed journal entries made by the District employees. We found a great many unbalanced entries had been made, as journal entries were not being made on a fund-by-fund basis, but rather multiple funds co-mingled in a single entry. Debit and credit entries for individual funds did not balance, creating significant out-of-balance conditions in every fund of the District. At fiscal year-end, for example, the General Fund alone was out of balance by more \$137,000! Furthermore, general journal entries are not maintained sequentially in a bound notebook, (by entry number or by date), making the search for a specific transaction extremely difficult and time consuming.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **MATERIAL WEAKENSSES** (Continued)

# Journal Entries (2008-06)

#### Recommendation:

More care needs to be taken in the recording of journal entries. Entries should be made separately to each fund and never combined in a single entry. Most accounting software has safeguards to disallow the posting of an unbalanced entry. I recommend that the District consult with their software provider as to the possibility of setting up these controls in the system. All journal entries should be printed, reviewed for accuracy and balance, and permanently filed in a central location by date and transaction number. Descriptions should also be mandatory to define the specific purpose of every entry made.

#### Response:

The District will take the necessary measures to correct this deficiency without delay.

### Cash Reconciliation (2008-07)

## Problem:

During the course of the audit, we noted that bank statements for the various District accounts had not been reconciled on a monthly basis. At year-end, an attempt to reconcile the bank balances to the general ledger was made, with an adjustment to the "Control" accounts in the various funds to balance these entries. Since these adjustments to correct the cash balances were not made until the end of the fiscal year, no explanation could be found by District personnel for the necessity to make these large cash adjustments.

Most of the problems encountered within the area of cash can be avoided if a proper system of checks and balances is incorporated into the District's basic procedures.

#### Recommendation:

We recommend that all bank accounts be reconciled monthly to the general ledger, and that all suspicious reconciling items be promptly investigated and adjusted with adequate explanation.

#### Response:

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

## **Section II - Financial Statement Findings**

# **MATERIAL WEAKENSSES** (Continued)

# Cash Receipts (2008-08)

#### Problem:

We found there was a considerable delay in recording cash receipts and posting these transactions to the general ledger. Funds received by the District in March, April, and May were not recorded or posted until the end of June. Although the primary cause of this delay was due to the absence of the business manager, a significant deficiency existed in that the District had no one in place to perform this very important function. As a result, a large gap existed at year-end, when District employees, unfamiliar with the details regarding the previous transactions, attempted to "piece together" the details sufficient to accurately record these receipts. This situation opens the District to the threat of misappropriation of assets, financial statement omissions, and/or misstatements.

#### Recommendation:

Generally accepted accounting practices require that cash receipts be posted in a routine and timely manner.

### Response:

The District will take the necessary measures to correct this deficiency without delay.

# **Cash Receipting Software (2008-09)**

#### Problem:

Although the District has software to facilitate the cash receipts process, it has not been utilized by the District after the departure of the business manager. Cash receipts are being recorded through the use of journal entries. This process does not allow for the tracking of deposits, as would the use of a cash receipts register, which provides a printout by deposit of the detail transactions contained in each deposit.

# Recommendation:

The District should utilize the cash receipts system, and maintain the detail printout of these transactions in sequential order by fund. This will greatly enhance the District's internal control over cash receipts.

Furthermore, a triplicate deposit book should be utilized without exception. The first copy should be prepared for the bank deposit, the second to be attached to the cash receipts report, and a third copy should remain bound in the deposit book.

#### Response:

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **MATERIAL WEAKENSSES** (Continued)

# Accounts Payable (2008-10)

# Problem:

Our testing in the area of accounts payable disclosed that monthly reconciliations between the balance in the general ledger and the open invoices are not being done. In fact, the general ledger and the financial statements reflected accounts payable in excess of \$100,000 more than the District's actual liability at year-end. The lack of this control feature allows for differences to occur and accumulate over a period of time. Ultimately, the determination of the actual accounts payable is virtually impossible without a significant time investment in a lengthy reconciliation process.

#### Recommendation:

To maintain necessary and proper control over accounts payable, we suggest that the open invoice file be reconciled with the balance in the general ledger at the end of every month. If any differences exist, they should be investigated and resolved promptly. These procedures will insure that the balance reported in the general ledger and the financial statements reflects the accurate accounts payable balance.

#### Response:

The District will take the necessary measures to correct this deficiency without delay.

#### **Early Retirement Incentive Payments (2008-11)**

#### Problem:

The District does not maintain a file on its liability for early retirement incentive payments, and District employees could not locate an accurate and/or complete payout schedule. In some instances, the retired employees themselves provided the missing data.

#### Recommendation:

This total lack of accurate record-keeping is unacceptable, and fails to protect both the District and the former employees from overpayment or underpayment of a pre-determined benefit.

#### Response:

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

### Section II - Financial Statement Findings

# **MATERIAL WEAKENSSES** (Continued)

#### Payroll (2008-12)

#### Problem:

The West Iron County Public School District currently contracts with the Dickinson-Iron Intermediate School District for its payroll services. Prior to this arrangement, payroll was prepared by one District employee using the payroll system included in the District's accounting software. Many errors and inconsistencies were found as the Dickinson-Iron Intermediate School District personnel set up the new payroll system. These issues included the following:

- Account distribution was not being properly posted to the various school activities as reflected on employee time cards. For example, time spent by employees working in the Food Service Fund was being reported as time spent performing other functions. This caused a misrepresentation in the financial statements.
- o Health insurance costs were not properly charged to the various employee classifications.
- o Personnel files were not all complete, and did not contain the required payroll information, deduction authorizations, etc. in many instances.
- o Insurance co-payments for many members of the support staff were calculated incorrectly. Some support staff members had been overcharged for their benefits; some were undercharged. (The District has a liability for repayment to those who were overcharged, and will absorb the costs for those who had been erroneously undercharged for these benefits).
- Unemployment was paid on Thumb Education employees who were contracted with the District and were not bona fide employees of the District.
- o Payroll reports were not filed by the due dates, and payroll taxes were occasionally being paid late, resulting in unnecessary penalties and interest being charged to the District.

#### Recommendation:

The preparation of payroll-related functions by the Dickinson-Iron Intermediate School District strengthens the internal control through the separation of payroll functions of employment, timekeeping, payroll preparation, and record-keeping. It is recommended that the District continue to contract with the ISD for their services until which time the District employees have the time and the ability to perform these tasks accurately and efficiently.

# Response:

The District will carefully consider this matter.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **MATERIAL WEAKENSSES** (Continued)

# Scholarship Funds (2008-13)

#### Problem:

Several scholarships are once again being paid from the Student Activities accounts, and later reimbursed. In addition, we found that several scholarships were being awarded through an account where those scholarships have no investment and those funds have not been reimbursed.

#### Recommendation:

<u>Before a scholarship is issued</u>, the required donor funds must be transferred to the scholarship checking account, where the distribution must occur. Scholarship activity should never, under any circumstances, be conducted in the Student Activities Fund. Scholarships must never be distributed in the absence of the availability of these funds. Donor funds must be separately identifiable, and reduced only for a scholarship issued in <u>that donor's</u> name.

# Response:

The District will take the necessary measures to correct this deficiency without delay.

#### Problem:

Scholarship interest checks are not being deposited on a timely basis. We noted one instance when an interest check was held for two months before deposit.

### Recommendation:

Like all funds for which the District is responsible, deposits must be made on a regular and timely basis.

### Response:

The District will take the necessary measures to correct this deficiency without delay.

#### Problem:

The District had lost or misplaced many investment statements from investment companies who held assets for the various scholarship accounts. Duplicates had to be requested in order to proceed with our auditing procedures.

#### Recommendation:

Banking and investment statements must be filed and retained in the Scholarship files by financial institution and reconciled on a monthly basis.

### Response:

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **MATERIAL WEAKENSSES** (Continued)

# Scholarship Funds (2008-13) (Continued)

#### Problem:

No bookkeeping was done in the Scholarship Fund for the entire year. Every account and scholarship needed to be reconciled as a function of our audit.

#### Recommendation:

The District has a fiduciary responsibility to accurately record all scholarship activity, and must do so on a monthly basis.

# Response:

The District will take the necessary measures to correct this deficiency without delay.

# **Student Activities (2008-14)**

#### Problem:

Funds for WykonYouth Basketball were removed from the District Student Activity Fund to a private account without proper notice or authorization. Since this program is a related school activity for which the District has a fiduciary responsibility, the transfer of these assets to a private account is unacceptable and a clear departure from approved policies.

# Recommendation:

All accounting and funding for this program should be returned to the District, who should continue to act as the receiving and paying agent for this group. The Michigan Department of Education requires a recap of receipts and disbursements for all of its fiduciary activities each year.

## Response:

The District will take the necessary measures to correct this deficiency without delay.

# SIGNIFICANT DEFICIENCIES

# Ability to Prepare Financial Statements and Related Note Disclosures (2008-15) Problem:

Like other local units of government of similar size, limited financial summaries and abbreviated financial statements are made available for the Board members. The School District relies on auditors to draft its financial statements and related disclosures in accordance with generally accepted accounting principles. Board members review and accept the financial statements on behalf of the School District. The hiring of additional personnel to prepare the financial statements would not be cost effective.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

# **Section II - Financial Statement Findings**

# **SIGNIFICANT DEFICIENCIES** (Continued)

# Ability to Prepare Financial Statements and Related Note Disclosures (2008-15) (Continued)

# Recommendation:

Members of the Board should remain involved in the financial reporting process to provide an oversight function.

### Response:

School District officials agree and will continue to use the auditor's assistance in drafting its financial statements and will remain involved in the financial reporting process.

# **Audit Adjustments** (2008-16)

#### Problem:

The School District relies on its auditors to prepare year-end non-recurring adjusting journal entries to adjust its financial statements. Board members review and accept the adjusting entries on behalf of the District.

#### Recommendation:

Members of the Board should continue to review and approve non-recurring entries.

### Response:

School District officials agree and will continue to use the auditor's assistance in preparing year-end adjusting journal entries.

# **Timeliness of Bank Deposits (2007-01)**

## Problem:

Although bank deposits were being completed on a regular basis, deposits were not being deposited in the bank in a timely manner. When testing the food service revenue, we noted as many as fifteen or more deposit tickets submitted on the same day. This was also found to be a problem in the Student Activities Fund. This practice opens the District to a loss or theft of cash while it is still on the premises.

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

## **Section II - Financial Statement Findings**

#### **SIGNIFICANT DEFICIENCIES (Continued)**

# **Timeliness of Bank Deposits (2007-01) (Continued)**

#### Recommendation:

To strengthen internal controls in this area, we suggested that during times of heavy cash inflow, deposits to the bank be made on a daily basis. During periods of less cash inflow, we recommend that cash be deposited at the bank no less than once a week. This practice will firmly strengthen the District's internal control process over cash receipts and greatly lessen the likelihood that cash could be lost or stolen before it is deposited in the bank.

#### Resolution:

This problem has not been resolved.

#### Continued Recommendation:

Timely bank deposits must be made on a consistent, on-going basis.

### Response:

The District will take the necessary measures to correct this deficiency without delay.

# **Timely and Accurate Financial Reports (2007-02)**

#### Problem:

In conjunction with the previous audit, we noted that the District's accounting and reporting processes were being significantly delayed. This will greatly reduce the administration's ability to effectively guide the organization. Critical areas such as financial analysis, budgetary control, and cash flow can all be negatively impacted.

#### Recommendation:

It was recommended that financial reporting, including year-end adjustments, be completed on a timely basis. If it is determined that the department is understaffed, steps should be taken to alleviate this problem so that work can remain current without an undue hardship on any one employee.

#### Resolution:

This problem has not been resolved.

#### Continued Recommendation:

Financial reporting must be accurate, and must be completed, reviewed, and approved on a timely basis.

#### Response:

# Schedule of Findings and Questioned Costs For the Year Ended June 30, 2008 (Continued)

## **Section II - Financial Statement Findings**

# **SIGNIFICANT DEFICIENCIES (Continued)**

# **Student Activities (2005-01)**

#### Problem:

In conjunction with the prior audits, it was noted that all records pertaining to the various student activities were reported and maintained by School District office personnel. Those responsible for the various student organizations often retain no independent record of the amount of earnings, expenditures, and year-end balances in their accounts. There is, therefore, no method to confirm transactions or balances in these activities.

#### Recommendation:

It was recommended that each student group be held responsible for the maintenance of its own set of accounting records, keeping a running total of all fund-raising revenues, expenses, and ending cash balances. At year-end, these records would be turned in to the office of the principal, where they are to be held for safe-keeping. These independent records should then be made available to provide confirmation of activities and balances for the annual audit.

#### Resolution:

This problem remains unresolved. In the course of our audit, we found no improvement with compliance.

#### Continued Recommendation:

The District should strictly implement the prior recommendations. It is recommended that compliance be monitored on a quarterly basis, and that those persons not in full compliance be notified of this fact and attempts be made to remedy this issue.

# Response:

# Schedule of Findings and Questioned Costs (Continued)

For the Year Ended June 30, 2008

**Section III - Federal Award Findings and Questioned Costs** 

There are no matters to be reported.

# DS Rostagno, CPA, P.C.

101 West Maple Street, Iron River, MI 49935 Tel (906) 265-1040 Fax (906) 265-1042

Board of Education **West Iron County Public School District** 601 Garfield Avenue Iron River, Michigan 49935

In planning and performing the audit of the financial statements of the **West Iron County Public School District**, Iron River, Michigan as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control structure to plan the auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control structure. Accordingly, we do not express opinions on the effectiveness of the **West Iron County Public School District**, Iron River, Michigan's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the **West Iron County Public School District**, Iron River, Michigan's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the **West Iron County Public School District**, Iron River, Michigan's financial statements that is more than inconsequential will not be prevented or detected by the **West Iron County Public School District**, Iron River, Michigan's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the **West Iron County Public School District**, Iron River, Michigan's internal control.

During our audit, we noted certain matters involving the internal control structure and other operational matters that are presented for your consideration. They are divided into three categories: significant deficiencies, material weaknesses, and other matters.

# West Iron County Public School District Page Two

### MATERIAL WEAKENSSES

**New Comments** 

# Merging/Deleting Active Accounts (2008-01)

#### Problem:

During the audit process, we found that accounts having previous activity were merged with other accounts in other funds, and the original account numbers and all activity contained therein was deleted in the process. Although the activity contained in the merged fund remained intact, the original account had disappeared with no audit trail to trace the posting of the activity to the new account. For example, medicaid outreach funds, sale of assets, rental revenue, and other General Fund revenue was found to have been merged with commodities revenues in the Food Service Fund. It then became a very time consuming, arduous process to locate these transactions and correct the erroneous posting. The merging of accounts from one fund to another also contributed to the affected funds being out of balance.

#### Recommendation:

This practice of account merging should never be used.

# **Year-End Close of Accounting Records (2008-02)**

#### Problem:

The District closed out the 2007-08 fiscal year without following the very specific closeout procedures required. As a result of improper closeout, the District then attempted to remedy the situation by backing up the previous data using a backup which was made near the middle of June 2008. Several back up attempts were made, and, as a result, it was unknown what information had been lost in the process, and what transactions might have been duplicated. While attempts were made to re-enter lost data that should be reported in 2007-08, and delete duplicate entries which were found in both fiscal years 2007-08 and 2008-09, unnecessary financial reporting chaos resulted.

#### Recommendation:

Year-end closeout is a process that must be undertaken very deliberately, cautiously, and with great care to meticulously follow the critical steps established by SDS for year-end close. Daily backups of financial records must be performed, and procedures for the safe-keeping of this important information must be formulated and followed without exception. Strict adherence to these procedures will allow for year-end work and audit preparation to be much less time consuming.

# Fiscal Management (2008-03)

### Problem:

In our opinions, for the year ended June 30, 2008, the West Iron County Public Schools lacked even a basic set of adequate books and records. This extreme level of disorganization has the potential to cause serious errors in the financial records and financial statements. There is also a substantial risk that irregularities such as fraud and defalcation could occur and, because there is no reliable system of detection, continue undetected. The lack of supervisory review has allowed errors to exist within the books of account for some time, and without subsequent correction they will continue to grow in magnitude.

# West Iron County Public School District Page Three

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# Fiscal Management (2008-03) (Continued)

#### Recommendation:

For the long-term good and future success of the West Iron County Public School District, we recommend that the position of Business Manager be filled with an experienced and competent individual to direct and manage this area.

### Cash Management (2008-04)

#### Problem:

During the audit process, we noted that accounting records frequently could not be located when needed. After much nonproductive time was spent searching for supporting documentation for cash receipts for the three-month period (July through September 2007), cash receipts reports and related supporting documents were found in an overstuffed file cabinet containing old documents and test copies.

#### Recommendation:

Documentation is an important part of the books and records of the District, and effective internal control procedures should never allow for this to occur. We strongly suggest that the District employees continue their efforts to sort out obsolete data from these files, establish a procedure for long-term storage, and consistently maintain a regular, systematic filing system that meets their current needs.

# Posting Accuracy (2008-05)

# Problem:

In conjunction with the performance of auditing procedures, we noted numerous posting errors, which required that corrections be made. This particular type or error is such that some errors may never be discovered. On a regular, on-going basis, we found that amounts were intentionally posted to a "control" account, rather than to the appropriate account, requiring reclassification at a later date. For example, at fiscal year-end, the General Fund had an excess of \$300,000 in its control account, the identities of the various elements which constituted this balance had been lost. The process of reclassifying these transactions was time consuming and cumbersome. This very serious deficiency was the result of overall lack of fiscal integrity and responsibility.

# Recommendation:

We recommend that management address cash receipting and cash disbursement procedures and internal controls in its development of an improved system of fiscal management and oversight responsibilities.

# West Iron County Public School District Page Four

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# Journal Entries (2008-06)

#### Problem:

As part of our auditing procedures, we reviewed journal entries made by the District employees. We found a great many unbalanced entries had been made, as journal entries were not being made on a fund-by-fund basis, but rather multiple funds co-mingled in a single entry. Debit and credit entries for individual funds did not balance, creating significant out-of-balance conditions in every fund of the District. At fiscal year-end, for example, the General Fund alone was out of balance by more \$137,000! Furthermore, general journal entries are not maintained sequentially in a bound notebook, (by entry number or by date), making the search for a specific transaction extremely difficult and time consuming.

#### Recommendation:

More care needs to be taken in the recording of journal entries. Entries should be made separately to each fund and never combined in a single entry. Most accounting software has safeguards to disallow the posting of an unbalanced entry. I recommend that the District consult with their software provider as to the possibility of setting up these controls in the system. All journal entries should be printed, reviewed for accuracy and balance, and permanently filed in a central location by date and transaction number. Descriptions should also be mandatory to define the specific purpose of every entry made.

# Cash Reconciliation (2008-07)

#### Problem:

During the course of the audit, we noted that bank statements for the various District accounts had not been reconciled on a monthly basis. At year-end, an attempt to reconcile the bank balances to the general ledger was made, with an adjustment to the "Control" accounts in the various funds to balance these entries. Since these adjustments to correct the cash balances were not made until the end of the fiscal year, no explanation could be found by District personnel for the necessity to make these large cash adjustments.

Most of the problems encountered within the area of cash can be avoided if a proper system of checks and balances is incorporated into the District's basic procedures.

#### Recommendation:

We recommend that all bank accounts be reconciled monthly to the general ledger, and that all suspicious reconciling items be promptly investigated and adjusted with adequate explanation.

# Cash Receipts (2008-08)

#### Problem:

We found there was a considerable delay in recording cash receipts and posting these transactions to the general ledger. Funds received by the District in March, April, and May were not recorded or posted until the end of June.

# West Iron County Public School District Page Five

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# **Cash Receipts (2008-08)**

## **Problem:** (Continued)

Although the primary cause of this delay was due to the absence of the business manager, a significant deficiency existed in that the District had no one in place to perform this very important function. As a result, a large gap existed at year-end, when District employees, unfamiliar with the details regarding the previous transactions, attempted to "piece together" the details sufficient to accurately record these receipts. This situation opens the District to the threat of misappropriation of assets, financial statement omissions, and/or misstatements.

#### Recommendation:

Generally accepted accounting practices require that cash receipts be posted in a routine and timely manner.

#### Cash Receipting Software (2008-09)

#### Problem:

Although the District has software to facilitate the cash receipts process, it has not been utilized by the District after the departure of the business manager. Cash receipts are being recorded through the use of journal entries. This process does not allow for the tracking of deposits, as would the use of a cash receipts register, which provides a printout by deposit of the detail transactions contained in each deposit.

#### Recommendation:

The District should utilize the cash receipts system, and maintain the detail printout of these transactions in sequential order by fund. This will greatly enhance the District's internal control over cash receipts.

Furthermore, a triplicate deposit book should be utilized without exception. The first copy should be prepared for the bank deposit, the second to be attached to the cash receipts report, and a third copy should remain bound in the deposit book.

# Accounts Payable (2008-10)

# Problem:

Our testing in the area of accounts payable disclosed that monthly reconciliations between the balance in the general ledger and the open invoices are not being done. In fact, the general ledger and the financial statements reflected accounts payable in excess of \$100,000 more than the District's actual liability at year-end. The lack of this control feature allows for differences to occur and accumulate over a period of time. Ultimately, the determination of the actual accounts payable is virtually impossible without a significant time investment in a lengthy reconciliation process.

# West Iron County Public School District Page Six

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# Accounts Payable (2008-10) (Continued)

#### Recommendation:

To maintain necessary and proper control over accounts payable, we suggest that the open invoice file be reconciled with the balance in the general ledger at the end of every month. If any differences exist, they should be investigated and resolved promptly. These procedures will insure that the balance reported in the general ledger and the financial statements reflects the accurate accounts payable balance.

# **Early Retirement Incentive Payments (2008-11)**

#### Problem:

The District does not maintain a file on its liability for early retirement incentive payments, and District employees could not locate an accurate and/or complete payout schedule. In some instances, the retired employees themselves provided the missing data.

#### Recommendation:

This total lack of accurate record-keeping is unacceptable, and fails to protect both the District and the former employees from overpayment or underpayment of a pre-determined benefit.

# Payroll (2008-12)

# Problem:

The West Iron County Public School District currently contracts with the Dickinson-Iron Intermediate School District for its payroll services. Prior to this arrangement, payroll was prepared by one District employee using the payroll system included in the District's accounting software. Many errors and inconsistencies were found as the Dickinson-Iron Intermediate School District personnel set up the new payroll system. These issues included the following:

- Account distribution was not being properly posted to the various school activities as reflected
  on employee time cards. For example, time spent by employees working in the Food Service
  Fund was being reported as time spent performing other functions. This caused a
  misrepresentation in the financial statements.
- o Health insurance costs were not properly charged to the various employee classifications.
- Personnel files were not all complete, and did not contain the required payroll information, deduction authorizations, etc. in many instances.

# West Iron County Public School District Page Seven

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# Payroll (2008-12) (Continued)

**Problem:** (Continued)

- o Insurance co-payments for many members of the support staff were calculated incorrectly. Some support staff members had been overcharged for their benefits; some were undercharged. (The District has a liability for repayment to those who were overcharged, and will absorb the costs for those who had been erroneously undercharged for these benefits).
- o Unemployment was paid on Thumb Education employees who were contracted with the District and were not bona fide employees of the District.
- o Payroll reports were not filed by the due dates, and payroll taxes were occasionally being paid late, resulting in unnecessary penalties and interest being charged to the District.

#### Resolution:

The preparation of payroll-related functions by the Dickinson-Iron Intermediate School District strengthens the internal control through the separation of payroll functions of employment, timekeeping, payroll preparation, and record-keeping.

# Scholarship Funds (2008-13)

# Problem:

Several scholarships are once again being paid from the Student Activities accounts, and later reimbursed. In addition, we found that several scholarships were being awarded through an account where those scholarships have no investment and those funds have not been reimbursed.

#### Recommendation:

<u>Before a scholarship is issued</u>, the required donor funds must be transferred to the scholarship checking account, where the distribution must occur. Scholarship activity should never, under any circumstances, be conducted in the Student Activities Fund. Scholarships must never be distributed in the absence of the availability of these funds. Donor funds must be separately identifiable, and reduced only for a scholarship issued in that donor's name.

#### Problem:

Scholarship interest checks are not being deposited on a timely basis. We noted one instance when an interest check was held for two months before deposit.

# Recommendation:

Like all funds for which the District is responsible, deposits must be made on a regular and timely basis.

# West Iron County Public School District Page Eight

# **MATERIAL WEAKENSSES** (Continued)

**New Comments (Continued)** 

# **Scholarship Funds (2008-13) (Continued)**

#### Problem:

The District had lost or misplaced many investment statements from investment companies who held assets for the various scholarship accounts. Duplicates had to be requested in order to proceed with our auditing procedures.

# Recommendation:

Banking and investment statements must be filed and retained in the Scholarship files by financial institution and reconciled on a monthly basis.

#### Problem:

No bookkeeping was done in the Scholarship Fund for the entire year. Every account and scholarship needed to be reconciled as a function of our audit.

#### Recommendation:

The District has a fiduciary responsibility to accurately record all scholarship activity, and must do so on a monthly basis.

#### **Student Activities (2008-14)**

#### Problem:

Funds for WykonYouth Basketball were removed from the District Student Activity Fund to a private account without proper notice or authorization. Since this program is a related school activity for which the District has a fiduciary responsibility, the transfer of these assets to a private account is unacceptable and a clear departure from approved policies.

#### Recommendation:

All accounting and funding for this program should be returned to the District, who should continue to act as the receiving and paying agent for this group. The Michigan Department of Education requires a recap of receipts and disbursements for all of its fiduciary activities each year.

## SIGNIFICANT DEFICIENCIES

#### **New Comments**

# Ability to Prepare Financial Statements and Related Note Disclosures (2008-15)

Like other local units of government of similar size, limited financial summaries and abbreviated financial statements are made available for the Board members. The School District relies on auditors to draft its financial statements and related disclosures in accordance with generally accepted accounting principles. Board members review and accept the financial statements on behalf of the School District. The hiring of additional personnel to prepare the financial statements would not be cost effective.

# West Iron County Public School District Page Nine

# **SIGNIFICANT DEFICIENCIES (Continued)**

**New Comments (Continued)** 

# <u>Ability to Prepare Financial Statements and Related Note Disclosures (2008-15)</u> (Continued) *Recommendation:*

Members of the Board should remain involved in the financial reporting process to provide an oversight function. School District officials agree and will continue to use the auditor's assistance in drafting its financial statements and will remain involved in the financial reporting process.

# Audit Adjustments (2008-16)

The School District relies on its auditors to prepare year-end non-recurring adjusting journal entries to adjust its financial statements. Board members review and accept the adjusting entries on behalf of the District.

#### Recommendation:

Members of the Board should continue to review and approve nom-recurring entries. School District officials agree and will continue to use the auditor's assistance in preparing year-end adjusting journal entries.

# Significant Deficiencies Reported in Prior Years

# **Timeliness of Bank Deposits (2007-01)**

#### Problem:

Although bank deposits were being completed on a regular basis, deposits were not being deposited in the bank in a timely manner. When testing the food service revenue, we noted as many as fifteen or more deposit tickets submitted on the same day. This was also found to be a problem in the Student Activities Fund. This practice opens the District to a loss or theft of cash while it is still on the premises.

#### Recommendation:

To strengthen internal controls in this area, we suggested that during times of heavy cash inflow, deposits to the bank be made on a daily basis. During periods of less cash inflow, we recommend that cash be deposited at the bank no less than once a week. This practice will firmly strengthen the District's internal control process over cash receipts and greatly lessen the likelihood that cash could be lost or stolen before it is deposited in the bank.

### Resolution:

This problem has not been resolved.

# West Iron County Public School District Page Ten

# **Significant Deficiencies Reported in Prior Years (Continued)**

# **Timeliness of Bank Deposits (2007-01) (Continued)**

# Continued Recommendation:

Timely bank deposits must be made on a consistent, on-going basis.

# **Timely and Accurate Financial Reports (2007-02)**

# Problem:

In conjunction with the previous audit, we noted that the District's accounting and reporting processes were being significantly delayed. This will greatly reduce the administration's ability to effectively guide the organization. Critical areas such as financial analysis, budgetary control, and cash flow can all be negatively impacted.

#### Recommendation:

It was recommended that financial reporting, including year-end adjustments, be completed on a timely basis. If it is determined that the department is understaffed, steps should be taken to alleviate this problem so that work can remain current without an undue hardship on any one employee.

# Resolution:

This problem has not been resolved.

#### Continued Recommendation:

Financial reporting must be accurate, and must be completed, reviewed, and approved on a timely basis.

### **Student Activities (2005-01)**

# Problem:

In conjunction with the prior audits, it was noted that all records pertaining to the various student activities were reported and maintained by School District office personnel. Those responsible for the various student organizations often retain no independent record of the amount of earnings, expenditures, and year-end balances in their accounts. There is, therefore, no method to confirm transactions or balances in these activities.

#### Recommendation:

It was recommended that each student group be held responsible for the maintenance of its own set of accounting records, keeping a running total of all fund-raising revenues, expenses, and ending cash balances. At year-end, these records would be turned in to the office of the principal, where they are to be held for safe-keeping. These independent records should then be made available to provide confirmation of activities and balances for the annual audit.

# West Iron County Public School District Page Eleven

# **Significant Deficiencies Reported in Prior Years (Continued)**

# **Student Activities (2005-01) (Continued)**

#### Resolution:

This problem remains unresolved. In the course of our audit, we found no improvement with compliance.

# Continued Recommendation:

The District should strictly implement the prior recommendations. It is recommended that compliance be monitored on a quarterly basis, and that those persons not in full compliance be notified of this fact and attempts be made to remedy this issue.

# **OTHER MATTERS**

# **Other Matters Communicated in Prior Years**

# **Security Needed Over Cash**

#### Problem:

Personal checks were being cashed with un-deposited funds by District personnel as a convenience for these employees. This compromises the integrity of the cash and check components of funds collected for deposit, thereby weakening the District's internal control over cash receipts.

#### Recommendation:

It was recommended that the use of District funds for the cashing of checks for any purpose be discontinued at once. All monies received for deposit should be deposited intact. The breakdown of the cash and check component on every deposit slip must agree with the documentation supporting that deposit.

#### Resolution:

This has been satisfactorily resolved.

#### **BUDGETARY**

#### Problem:

During the past several fiscal years, the School District incurred several expenditures which were in excess of amounts appropriated.

#### Recommendation:

It was recommended that closer monitoring be done in regards to budgetary appropriations and expenditures.

# West Iron County Public School District Page Twelve

# OTHER MATTERS (CONTINUED)

# **Other Matters Communicated in Prior Years (Continued)**

# **BUDGETARY** (Continued)

# Resolution:

There were again several expenditures which exceeded budgeted amounts.

# Continuing Recommendation:

Closer monitoring is needed in regards to budgetary appropriations and expenditures.

This letter does not affect our report dated November 10, 2008 on the financial statements of the **West Iron County Public School District,** Iron River, Michigan. We will review the status of these comments during our next audit engagement. Our comments and recommendations, which have been discussed with appropriate school administration and staff, are intended to improve the internal control structure or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, or to assist you in implementing the recommendations.

It has been a pleasure working with the administration and staff, and we wish to express our appreciation for their cooperation and assistance during the audit engagement.

This communication is intended solely for the information and use of management, those charged with governance, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Yours very truly,

Dianne S. Rostagno DS ROSTAGNO, CPA, P.C.

November 10, 2008